

**OFFICIAL MINUTES OF THE
COTTER PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING**

JULY 16, 2026 7:00 P. M.

The following members of the Board were in attendance at the meeting: Allen Franks, Cameron Ross, Jimmy Morgan, Russell Duggins, and Andy Slater. Administrators and other guests were also in attendance. Appropriate notice of this meeting has been given to local news media and posted on the district's website. Allen Franks called the meeting to order at 7:00 p.m.

Public Comment

Board President Allen Franks opened the floor for public comment. No comments were made.

APPROVAL OF MINUTES

Cameron Ross made a motion, seconded by Andy Slater, to approve the meeting minutes from the June 18th, 2026 meeting.

The motion was unanimously approved. (7:00 pm)

Recommendation to Approve Food Service Bids/Purchases - Jayme Jones

The Cotter Food Service Department seeks bids annually for chemicals, milk, bread, and grocery items. Bid notices are placed in the local newspaper and sent to all vendors, along with descriptions of items and usage for each. The lowest-priced item is chosen, except when the product does not meet our standards, in which case the next lowest-priced item is ordered. Each invoice is checked for price accuracy or a credit request is made. Food Service Director, Cheyenne Burchfield, requested approval for the noted items on the attached [bid summary sheets](#).

Motion to Approve Food Service Bids/Purchases

Cameron Ross made the motion, seconded by Jimmy Morgan, to approve the noted items from the attached bid summary sheet.

The motion passed unanimously. (7:01 pm)

Top Score Writing Quote

Superintendent Jones presented the Board with quotes from [Top Score Writing](#), in the amount of \$10,881.00, which will be paid for by Title 1 carryover money.

Recommendation to approve the Top Score Writing Quote

Superintendent Jones recommended accepting the Top Score Writing quotes as presented.

Motion to approve the Top Score Writing Quote

Motion by Jimmy Morgan and seconded by Russel Duggins to approve the Top Score Writing quote as presented.

The motion carried unanimously. (7:05 pm)

Arkansas State University-Mountain Home/Cotter Clinical Affiliation Agreement

Superintendent Jones presented to the Board the Clinical Affiliation Agreement from ASUMH.

Recommendation to approve the Arkansas State University-Mountain Home /Cotter Clinical Affiliation Agreement

Superintendent Jones recommended the Board approve the Arkansas State University-Mountain Home/Cotter Clinical Affiliation Agreement

Motion to approve the Arkansas State University-Mountain Home/Cotter Clinical Affiliation Agreement

Cameron Ross made the motion, seconded by Andy Slater, to approve the Arkansas State University-Mountain Home/Cotter Clinical Affiliation Agreement as recommended.

The motion was unanimously approved. (7:06 pm)

Recommendation to Renew Property Insurance

Superintendent Jones recommended renewing the Property Insurance for the 2026/2027 school year through the Arkansas State Captive Insurance Program in the amount of \$70,996.73.

Motion to Approve Property Insurance

Motion by Cameron Ross and seconded by Jimmy Morgan to approve the Renewal of the Property Insurance as presented.

The motion was unanimously approved. (7:07 pm)

Recommendation to Renew Vehicle Insurance

Superintendent Jones recommended renewing the Vehicle Insurance for the 2026/2027 school year through the Arkansas Public School Insurance Trust for \$13,408.00.

Motion to Approve Vehicle Insurance

Motion by Jimmy Morgan and seconded by Russel Duggins to approve the Renewal of Vehicle Insurance as presented.

The motion was unanimously approved. (7:08 pm)

Merit Incentive Fund

Superintendent Jones presented the Merit Incentive Fund to the Board.

Cotter Public Schools 26/27 Teacher Recruitment and Retention Plan

Superintendent Jones presented the Cotter Public Schools Teacher Recruitment and Retention Plan to the Board.

Recommendation to approve Cotter Public Schools Teacher Recruitment and Retention Plan

Superintendent Jones recommended that the Board approve the Cotter Public Schools Teacher Recruitment and Retention Plan as presented.

Motion to approve the Cotter Public Schools Teacher Recruitment and Retention Plan

Cameron Ross made the motion, seconded by Russel Duggins, to approve the Cotter Public Schools Teacher Recruitment and Retention Plan as recommended.

The motion carried unanimously (7:11 pm)

High School Handbook Changes

High School Principal Jarod Jefferson presented to the Board the High School Handbook Changes for School Year 2026/2027, and Elementary Principal Airl Cheek presented to the Board the Elementary Handbook Changes for School Year 2026/2027.

Recommendation to approve the Handbook Changes

Superintendent Jones recommended the Board approve the High School Handbook changes and the Elementary Handbook Changes as presented.

Motion to approve the Handbook Changes

Cameron Ross made the motion, seconded by Jimmy Morgan to approve the Handbook changes as recommended.

The motion was unanimously approved. (7:34 pm)

Board Entered Executive Session - 7:34 PM

Board Exited Executive Session - 9:04 PM

Recommendations on Personnel Report – Jamye Jones

Superintendent Jones requested Board approval of the staff recommendations as submitted on the Personnel Report.

Motion on Personnel Report

Russel Duggins made the motion, seconded by Cameron Ross, to approve recommendations on the Personnel Report as presented.

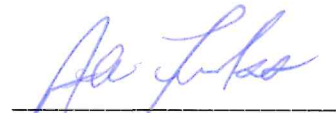
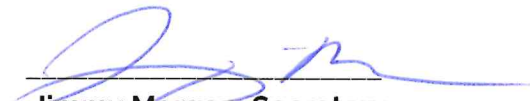
The motion was unanimously approved. (7:34 pm)

No Student Transfers for the Month of July

ADJOURNMENT

Cameron Ross made a motion, seconded by Russel Duggins, to adjourn the meeting.

The meeting was adjourned at 9:05 p.m.


Allen Franks, President
Jimmy Morgan, Secretary