

2025-2026 Student Affairs Committee



02.13.2026 Meeting Notes

Purpose: The Student Affairs Committee shall address and advise on all matters related to the student affairs Interests of ASUMH including but not limited to the following activities: 1. Recruiting 2. Admissions 3. Financial Aid 4. Student Activities 5. Student probation and suspension 6. Assessment of Student Affairs 7. Reviewing the Student Handbook and creating cohesion with the Faculty Handbook

Voting Member Attendees: Bailey Hutcheson (Staff Senate at large), Rebecca Baird (Faculty, School of Business, Arts & Sciences), Stephen Thomason (Faculty, School of Technology & Health Sciences), George Truell (Staff), and Danielle Frencl (student)

1. 10:01 am – Call to Order
2. **Old Business:**

Reviewed and approved prior meeting minutes from 10.10.2025 and 11.14.2025. George Truell motioned to approve, and Stephen Thomason seconded the motion. Passed with no opposition.

Action item 2 from 10/10 meeting was brought to cabinet. Did this pass? Bailey will follow up on this.
3. **New Business:** Student Handbook divided into sections for committee to review; each will review 9 pages.
4. Reviewed reports from Ashley for the retention workgroup and student activities office.
5. Open seat for Faculty Senate at large, Dr. Baird will bring this to Faculty Senate meeting 2/13 at 11:30.
6. Information on student groups and clubs needs to be shared with students. Bailey will bring this to Ashley's attention. Would love this to be included in weekly announcements.
7. Phi Theta Kappa Transfer scholarship was reviewed.
8. There are no new student groups for Spring 2026. Though it was mentioned a student proposed a new group called "Salute", which is a leadership group for veterans.
9. 10:30 am – Meeting Adjourn George Truel motioned to adjourn, Bailey seconded the motion.

Retention Workgroup Report for 2.13.2026

--submitted by Ashley Bourg

I wanted to provide a quick Retention Group update. Our Retention Group has not yet met this semester, but we plan to meet soon. During our last meeting, we agreed to reconnect at the beginning of this semester. In preparation, I began working on retention efforts by sending out a First Week student feedback form. We received strong participation and valuable feedback from approximately 54 students. Reviewing this feedback will be one of the first agenda items for our upcoming Retention Group meeting.

The Student Success Center is hosting monthly workgroups and collaborating to support student success across campus. Tabatha and I have been working together each month to reach out to students via text messages to check in on how they are doing both mentally and academically.

Additionally, Financial Aid has been working very closely with the Cashier's Office and Stephanie to help prevent students from being dropped due to payment concerns. This has been a strong collaborative effort to support student retention.

We are continuing to focus on Early Alert outreach and are working to improve student response rates through texts, emails, and phone calls as we identify and implement best practices for engagement.

I hope this provides a helpful update.

Thank you all for the continued work you do to support our students.

Ashley Bourg

Student Activities And Retention Coordinator

Student Activities Office Report for 2.13.2026

--submitted by Ashley Bourg

UPDATE TO BE SHARED AT MEETING!

I wanted to share a quick update on student engagement efforts and events we have hosted so far this semester. Our first week of events went very well. We hosted opportunities for student clubs and campus resources to connect with students, and I am continuing to focus on helping our campus become more aware, organized, and collaborative across our campus groups.

A new campus resource flyer is being distributed to students, and I have also been conducting short interviews with our campus resource advisors to help increase student awareness of available support services. I am working on creating a flyer highlighting all campus clubs, including their meeting locations and times, to help students better connect and get involved. Additionally, the Student Success team is now collaborating to host monthly workshops focused on student success. Tabatha is leading a monthly Time Management Workshop, Sara is hosting a monthly Study Skills Workshop, and April will be offering a monthly Career Readiness Workshop.

This week, we hosted the Building the Bridge event, where students shared feedback and ideas for improving campus. We received 35 new improvement suggestions. SGA will review and select the top 10 ideas, followed by our Deans selecting the top 5. Students will then vote to determine the final idea that will move forward for implementation.

We also hosted our first Trivia event of the semester, which continues to be very popular with students, along with a Ping Pong Tournament that had 10 student participants and great engagement.

To close out the month, we will be hosting Pizza at the Tech Center next week, a Lunch and Launch event to promote Astronomy Night, and a Campus Safety event during the final week of the month.

Behind the scenes, I have been working with the IT team to develop a new ticket system for Student Activities and Co-Curricular tracking. Dr. Massey and I plan to finalize this next week. Dr. Baird and I have also finalized updates to the manual, and I am confident both of these initiatives will be ready very soon.

Thank you all for your continued support in helping create a welcoming, engaging, and successful campus environment for our students.