

## 2025-2026 Student Affairs Committee



Arkansas State  
UNIVERSITY  
MOUNTAIN HOME

### 10.10.2025 Minutes

Purpose: The Student Affairs Committee shall address and advise on all matters related to the student affairs interests of ASUMH including but not limited to the following activities: 1. Recruiting 2. Admissions 3. Financial Aid 4. Student Activities 5. Student probation and suspension 6. Assessment of Student Affairs 7. Reviewing the Student Handbook and creating cohesion with the Faculty Handbook

**Membership:** Jason Ballard (Faculty Senate at large), Bailey Hutcheson (Staff Senate at large), Rebecca Baird (Faculty, School of Business, Arts & Sciences), Steven Thomason (Faculty, School of Technology & Health Sciences), George Truell (Staff), Aly Bramblett (Staff), and Danielle Frencl (student).

**Membership in attendance on 10.10.2025:** Bailey Hutcheson (Staff Senate at large and Secretary), Rebecca Baird (Faculty, School of Business, Arts & Sciences and Chair), George Truell (Staff), Danielle Frencl (student), and Stephen Thomason (Faculty, School of Technology & Health Sciences)

**Non-voting Membership:** Vice Chancellor for Student Affairs, Dean of Students, Recruiter. Non-voting attendees: Student club sponsors, non-academic department heads or directors

**Non-voting Attendees on 10.10.2025:** Dr. Massey and Dr. Carlisle

10:30 am – Call to Order

**Old Business:** Reviewed and approved prior meeting minutes from 9.12.2025. G. Truell motioned to approve, B. Hutcheson seconded the motion.

#### New Business:

- 1. New Student Groups:** FBLA proposal wants to be recognized as a student organization and needs to be recertified. "PACE" will not proceed until next semester. It was decided the Step Up, Reach Back program should be a 501(C)3 and not an RSO. Ashley Bourg is working actively on the registered student organization manual. B. Carlisle will follow up with Ashley Bourg and Tabatha Simpson-Farrow.
- 2. Action item:** Proposal for a positive monetary change for the Academic Distinction scholarship. After discussion started by Dr. Massey it was motioned by S. Thomason to table the proposal with a request for more information. D. Frencl seconded the motion. The secretary will arrange to have a representative for this proposal at the next meeting to present data.
- 3. Workgroups:** Retention workgroup hasn't met. Aly B gave Student Activities Manual to Ashley (she is looking over). Student Handbook needs policy on tracking proposals (mentioned needs a copy kept of signed approvals). Student Activities Report will be emailed by Ashley.
- 4. Discussion:** It was mentioned that the Faculty Senate is working on a form for updates on items of student accommodation.
- 5.** D. Frencl moved to adjourn, B. Hutcheson and S. Thomason seconded.

11:01 am – Meeting Adjourn

## Appendix E: ASUMH PROPOSAL FORM

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| <p>1. Submitted to the Student Affairs Committee on this date: 09/23/2025</p> <p style="text-align: center;">Estimated time needed to present proposal: <span style="background-color: #fff9c4;">five minutes</span>      ten minutes      fifteen minutes</p>   |
| <p>2. Is this proposal a notification of change in an administrative process? Changes in administrative processes need not proceed through the shared governance. <b>No.</b></p>   |
| <p>3. Please provide a detailed description of the proposed activity, policy, or practice.</p> <p>This is a proposal to increase the scholarship amounts for the three tiers of the Academic Distinction Scholarship due increases in tuition and fees over the last three years since going to the tiered model.<br/>         Tier 1 - proposing that we increase from \$1,000 to \$1,250<br/>         Tier 2 - proposing that we increase from \$1,250 to \$1,500<br/>         Tier 3 - proposing that we increase from \$1,500 to 1,750</p> |
| <p>4. Does this proposal amend or abolish a current activity, policy, or practice? If so, please list current activity, policy, or practice.</p> <p>Amends the current award amounts on the award scale for Academic Distinction.</p>  |
| <p>5. Will this proposal require budgetary expenditures? If so, please provide an estimated amount.</p> <p>Aly and I believe that we'll have ample funding available in the amount currently allotted for Distinction based on calculations from the last 3 years</p>  |
| <p>6. Will this proposal require the formation of a work group to study and recommend regarding the proposal? If so, please attach a Work Group Committee Recommendation Form.      Yes      <span style="background-color: #fff9c4;">No</span></p>  |
| <p>7. Submitted to the SGOC by committee on this date:</p>   |
| <p>8. Faculty and Staff Senate and SGA amendments:</p>   |
| <p>9. Faculty and Staff Senates, SGA, and Committee review completed on this date:</p>   |
| <p>10. Submitted to Chancellor by SGOC on this date:</p>   |
| <p>11. Chancellor's approval, assignment, and comments:</p>  |
| <p>12. Proposed activity completed on this date:</p>   |

## ASUMH PROPOSAL FORM

**1. Submitted to the SAC Committee on this date: 9.8.2025**

Estimated time needed to present proposal: 5 minutes

**2. Please provide a detailed description of the proposed activity, policy, or practice.**

Reactivating the FBLA-Collegiate Chapter at ASUMH with new advisors: Melanie Lueck and Brandy Proctor.

This is a notification, not a request to start a new student organization.

**3. Does this proposal amend or abolish a current activity, policy, or practice? If so, please list current activity, policy, or practice.**

Re-establishes an RSO

**4. Will this proposal require budgetary expenditures? If so, please provide an estimated amount.**

The \$200 each RSO is funded yearly from ASUMH.

**5. Will this proposal require the formation of a work group to study and recommend regarding the proposal? If so, please attach a Work Group Committee Recommendation Form. NA**

**6. Submitted to the SGOC by committee on this date:**

**7. Faculty and Staff Senate and SGA amendments:**

**8. Faculty and Staff Senates, SGA, and Committee review completed on this date:**

**9. Submitted to Chancellor by SGOC on this date:**

**10. Chancellor's approval, assignment, and comments:**

**11. Proposed activity completed on this date:**