



Operational Affairs Committee

Minutes

Date: September 26, 2025

Time: 9:00 a.m.

Location: Technical Center, Room T119

Members Present:

- **Voting Meetings:** Laura Knox, Paul Swanson, Sara Anderson, Ty Tilton, Nickey Robbins, Eddie Dry, Christy Schaufler
- **Non-Voting Members:** Brian Bigelow, Sandra Massey, Waynna Dockins, Tamya Stallings
- **Additional Attendees:** David Culliper, Nathan Lueck, Christy Keirn, Jessica Clanton, Kristina Radivojevich

Meeting Proceedings:

1. Call to Order:

The meeting was called to order at 9:02 a.m.

2. Quorum Status:

A quorum was established

3. Review of Previous Minutes:

The minutes of August 2025 meeting were amended and approved. Changed the Science Club to the Environmental Science Club and corrected the spelling of lite to lit.

4. Old Business:

a. Updates from last meeting

- Christy Schaufler was appointed as Secretary.
- The Environmental Science Club will take care of the recycling. It was suggested that Marketing be involved with recycling.

5. New Business:

- Dr. Massey discussed a project that the students started to reduce the use of paper towels from two to one. She shared that project has made a major impact on reducing the over usage of paper towels.
- Dr. Massey suggested forming a work group that will focus on the assessment of our goals and ensuring that our goals are being met for the upcoming HLC. A motion was made to approve the work group by Paul Swanson and was seconded by Ty Tilton. Motion was approved and passed unanimously.
- Jessica Clanton discussed the upcoming Astronomy Night event planned for February 16, 2026, with a possible alternate date of March 9th. The event will also include the 30th anniversary of ASUMH. Planning of the event will include:
 - **Completing Campus Use for (Jessica Clanton)**
 - **Location of event**
 - **Lighting and Power (Nicky Robbins)**
 - **Seek Sponsors**
 - **Policing the event**
 - **Restrooms**
 - **Shuttles (Ultimate Ford-Brad Goeke)**
 - **Signage**
 - **Speaker (Christy Keirn suggested Jennifer Wilson)**
 - **Food Trucks (Katy Page)**
- The logo will not be put on the bus. The bus is out for major maintenance. The cost of repairs is estimated at ten thousand dollars. Waynna is looking into possibly purchasing 2-3 passenger vans.

6. Next Meeting:

The next meeting is scheduled for Friday, October 24, 2025, at The Technical Center, room T119 @ 9:00 a.m.

7. Adjournment:

The meeting was adjourned at 9:40 a.m.