

**Academic Affairs Committee**  
Minutes – May 2, 2025  
9:00 am McMullin Lecture Hall (D200)

**Voting Members:** Tina Bradley, Eddie Dry, Jill Roach, Jordan Shelby, April Woods, Sadie Quick

**Non-voting members:** Jessica Clanton, Robert Shurley

**Non-voting attendees:** Provost/VCAA, Academic & Non-academic department heads/directors

1. Call to order: 9:02 am
2. Old Business
  - a. [Minutes from the previous meeting](#)
  - b. [AI Syllabus Statement Proposal](#) has been approved
  - c. An [action plan item](#) was submitted to the Curriculum Committee regarding the discussion at the April Academic Affairs Committee meeting on granting clemency for a single course if the course has been retaken at another college and transferred back to ASUMH with passing credit  
This type of scenario could be processed in a manner like our clemency policy. A student will write a statement explaining that they completed the course at another college, transferred a higher grade back to ASUMH, and requests the failing grade be removed from their GPA calculation.
3. New Business items:
  - a. Update from the Advising Workgroup:
    - i. An [action plan item](#) regarding students taking two remedial courses being allowed to stay in their declared major was submitted from Advising WG to the Curriculum Committee at the April meeting  
Catalog will be updated to include the change.
  - b. Open floor for any other notification items:  
Discussion only: How could we work with students who have successfully completed classes at a non-accredited university to prevent them from having to repeat the same courses with us for credit? The scenario discussed today was: SCCC and MSU West Plains have a MOU for A&P courses completed at SCCC that allows MSU to accept the courses for credit. When a student then transfers to us, we do not accept credit from SCCC or any other non-accredited institution, so we would make them take A&P with us. Can we do something to prevent them from repeating the course here? This consideration would only be applicable to students transferring to us with credits from non-accredited institutions. What could we do? Would we have them complete an exam? This discussion will be continued within the affiliated departments.

4. Adjourned: 9:28 am