

Faculty Senate Minutes

Friday, April 18 at 9:00 a.m. in the Warren Hailey Conference Room

Call to Order

The meeting was called to order at 9:00 a.m. Senate attendees included Kristina Radivojevic, Brian Bigelow, Rebecca Baird, Matt Buel, and Brandy Proctor (Absent: Jan Layton) Guest: Dane Hustead

Old Business:

1. **Review minutes from previous meeting:** [Faculty Senate Minutes, 4.11.25](#)
2. **Chat with Administrators** – This will take place on 4.29.25 after the Appreciation Luncheon in D200. Becky will send out an anonymous Survey Monkey link that can be used to submit questions.
3. **Climate Survey** – We will forward this information to Dane so he can also review the documents that we have received from other ASU system schools. After all senate members have reviewed the documents, we will create a list of questions that we would like to see on our climate survey.
4. **Recurring Background Checks for Concurrent Instructors** - This is required. The following information was sent to the Senate.
Recurring Background Checks for Concurrent Instructors:
 - *Faculty members teaching concurrent enrollment courses must undergo a background check every five years, specifically in years ending in 0 and 5 (e.g., 2025, 2030, 2035).*
 - *Faculty will be notified in advance and must complete the background check by the designated deadline to remain eligible to teach concurrent courses.*
5. **AI Guidebook** – The Senate let the AI Workgroup know that the revisions have been approved by the Senate.

New Business:

1. **Dean Evaluations** – We have not conducted a Dean Evaluation in several years, but Dean Shurley has asked for these to be implemented again. It has been suggested that we provided him with two questions:
 - What am I doing well?
 - What do I need to improve?
2. **New Senate Members** –Dane was the only volunteer to serve as Senator for the Business, Arts, and Sciences, so he will take the spot that Kristina is vacating. Brian will email Jan to let her know that her seat has been declared vacant. The Senate will now see someone from the Technology and Health Science School to replace Jan.
3. **Canvas** – Fall Course shells will be available on Thursday, 4/24/25.
4. **SGOC**- The President of the Faculty Senate and the President of the Staff Senate have been charged with asking for a group to work on revising the Shared Governance document before July1.

Next Meeting

The next regularly scheduled Senate meeting will occur in August 2025.

Meeting adjourned at 9:50 a.m.

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