



Job Description: Head Baseball Coach / Athletic Director / Assistant Student Recruiter

Institution: Arkansas State University-Mountain Home

Location: Mountain Home, Arkansas

Type: Full-Time, 12-month appointment

Salary: Commensurate with experience and qualifications

Reports To: Vice Chancellor for Student Affairs

GENERAL DESCRIPTION OF POSITION

Arkansas State University-Mountain Home (ASUMH) seeks an experienced, dynamic, and student-focused professional to serve as Head Baseball Coach, Athletic Director, and Assistant Student Recruiter. This unique role combines leadership of the NJCAA Division II baseball program with oversight of all athletic operations and additional responsibility for student recruitment. The successful candidate will lead a growing athletics program built on the values of academic excellence, sportsmanship, student development, and community engagement.

ESSENTIAL DUTIES AND RESPONSIBILITIES

As Head Baseball Coach:

- Provide leadership, supervision, and strategic direction for the ASUMH NJCAA Division II baseball program.
- Plan and conduct all practices, games, and team travel.
- Recruit and retain student-athletes who are both athletically competitive and academically committed.
- Foster a culture of sportsmanship, accountability, and personal development.
- Monitor student-athlete academic performance and coordinate with academic support services to promote success.
- Ensure compliance with NJCAA rules, conference regulations, and institutional policies.

As Athletic Director:

- Provide administrative oversight for all athletics programs at ASUMH.
- Develop and manage athletic budgets, schedules, and departmental policies.

- Serve as primary liaison to NJCAA and conference offices for eligibility, compliance, and reporting.
- Work collaboratively with campus leadership to enhance student life and athletic facilities.
- Lead planning and development of additional sports offerings and athletic program growth.

As Assistant Student Recruiter:

- Assist Recruiter to develop and implement recruitment strategies to attract quality students across all ASUMH academic athletic programs.
- Represent ASUMH Athletics at recruiting events, showcases, and community functions.
- Collaborate with Admissions and Financial Aid to streamline enrollment processes for students.
- Maintain relationships with high school counselors, coaches, travel team organizations, and other student recruiting networks.

QUALIFICATIONS:

Required:

- Bachelor's degree from an accredited institution
- Minimum of three years coaching experience at the collegiate, high school, or club level
- Demonstrated experience in recruitment, athletic administration, or program coordination
- Valid driver's license and willingness to travel

Preferred:

- Master's degree in Sports Management, Education, or related field
- Experience as a head coach at the NJCAA, NCAA, or NAIA level
- Strong understanding of NJCAA regulations and compliance
- Budget management and fundraising experience

SKILLS AND ATTRIBUTES:

- Strong leadership and organizational skills
- Excellent communication and interpersonal abilities
- Commitment to student success and holistic development
- Ability to build community and institutional support for athletics
- Passion for growing a competitive and values-driven athletic program

APPLICATION PROCESS:

Interested applicants...

For more information about ASUMH and its athletics programs, visit www.asumh.edu.