

Faculty Senate Minutes

Friday, Feb 14 at 11:36a.m. in M309

Call to Order

The meeting was called to order at 11:35 a.m. Senate attendees included Kristina Radivojevic, Brian Bigelow, Rebecca Baird, Matt Buel, and Brandy Proctor (Absent: Jan Layton)

Old Business:

1. **Approval of Minutes:** The minutes from the previous meeting were approved. [Faculty Senate Minutes 1.17.25](#)

New Business:

1. The Senate discussed the last Lunch with Administrators (1/29/25).
Lunch with Administrators – The Faculty Senate officers met with Dr. Wallace and Dr. Daniel on 1/29/25 at 2:30 in the Chancellor’s board room to address the items that had been forwarded to the Senate:
 - a. **Shared Government Flow Chart**—Do we have an updated flow chart? This is needed for some of the program self-studies.
 - Yes, *this is with Cabinet and will be distributed to campus when it is available.*
 - b. **Climate Survey**-- Is this part of the HLC requirements? Some programs need to have climate surveys as part of their self-study.
 - No, *HLC does not require a Climate survey. It is good to have a climate survey, but not necessary. The administrators will have David Cullipher pull the last climate survey to see when it was conducted and look at the questions asked on the survey.*
 - c. **Owl Cove**—Catering options and issues.
 - *It is running more smoothly than in the past, issues seem to be getting resolved, and we have had positive comments from faculty, staff, and students. For catering large events, the Owl Cove may not be able to handle the volume. In that case, an outside vendor may be required. On a side note, it is possible we might have the room inside the Owl Cove, by the drink machine, turned into an ASUMH merchandise store. It is being discussed.*
 - d. **Purchase Orders and Reimbursement Checks**—These are not being processed in a timely matter.
 - *The administrators believe that we have too many paper forms. Things could be more efficient with electronic forms. Paper forms with multiple signatures slow the process down. The administrators have implemented some changes, so it should be better now, but we really need to move toward electronic forms.*
 - e. **Pay Comparison with Other Universities**—Where do we stand in the system and the state? Where do we compare against local high schools?
 - *We are about in the middle when compared to other Arkansas colleges. If we want raises, we need more students which will raise SSCH. SSCH is key to raises. Giving raises without increasing SSCH would mean that we would have to cut positions.*

“That is a slippery slope.” We have already lost some positions, and removing more positions would cause increased workloads. This year, we used our surplus money for Christmas bonuses. Over \$170,000 was spent on Christmas bonuses. Also, we should be budget conscious. If we have extra money, we should not be in the “spend it or lose it” mindset. Saving money in the budget helps us afford things like the bonus we received at Christmas.

f. Maternity/Sick Leave Bank/FMLA--Questions were brought to the Senate concerning maternity leave, length of employment before accruing leave, and the Arkansas government health initiative.

- *This is a system level policy. We do not have control over this. The System follows Federal laws concerning FMLA.*

g. Email All Access – (This was not on the agenda but was mentioned by the administrators.)

- *The administrators mentioned that too many people have access to email campus wide. We need to have specific people that have access to “email all” accounts.*

2. **SGOC**- The Faculty Senate will contact the Staff Senate President, Nathan Lueck to schedule a SGOC meeting to discuss the mandated SGOC three-year review.
3. **Upcoming Lunch with Administrators**- The next Lunch with Administrators has been scheduled for 2/28/25.
 - a. We need to discuss the Annual Chat with Administration. We need to set a date and time for this meeting.

Next Meeting

The next Senate meeting is scheduled for 3/14/25 at 11:30 in M360.

Meeting adjourned at 12:18 p.m.

bp