Academic Affairs Committee
Minutes – February 7, 2025
9:00 am McMullin Lecture Hall (D200)

Voting Members Present: Tina Bradley, Eddie Dry, Jill Roach, April Woods, Sadie Quick
Non-voting Members Present: Jessica Clanton, Robert Shurley
Non-voting Attendees Present: Stephanie Beaver, Brian Carlisle, Theressa Walker

1. Call to order 9:02 am
2. Old Business
   a. Minutes from the previous meeting
3. New Business items:
   a. Update from the AI Workgroup:
      i. The AI Guidebook is undergoing review and should be ready to share with the Academic Affairs Committee by March. The Workgroup plans to collect additional student input using a survey as we move forward with revisions.
      The student survey consists of 3 questions including an open response question. Theressa mentioned using Canvas for student survey rather than email. As a student, Sadie believes Canvas may be more visible to students. Jessica will meet with IT to discuss this option further. Eddie asked if there were specific areas of concern from students. The response is that some students are concerned about how it impacts their grades. This led to the discussion of possible "gray areas" of syllabi addressing the use of AI when instructors are not specific about their preference. The AI Guidebook contains more specific statements that can be used in syllabi that specifically list what tools the instructor allows or disallows.
      ii. Suggested Revisions to the Student Handbook Student Procedures for Academic Appeals and Grievances Statement have been shared with Brian Carlisle for consideration.
      iii. The workgroup has designated a sub-workgroup to create professional development related to artificial intelligence based upon input from surveys conducted during the Fall 2024 semester.
      iv. The Workgroup will continue to work with the Online Workgroup to learn how we can best incorporate and use AI applications in Canvas.
   b. Update from the RSI Workgroup
      i. RSI meeting for faculty will be held soon

  ii. The recommendation submitted before the RSI Workgroup has been amended and will be shared during faculty meeting

c. Notification item – Change in No Show roster date from 11th day to 7th day (Robert Shurley)

d. Open floor for any other notification items

Update to the Pre-Stem Pathway: pre-stem classes were presented to the curriculum committee and were approved. The goal is for the pathway to be in place for Fall 2025 with the addition of math prerequisites being added to the summer schedule (pre-calc). This pathway will allow pre-stem students to take Calc 1, 2, and 3 as well as University Physics on our campus. Students interested in stem fields should be directed to Jessica Clanton to determine if the pathway is the right route for them.

4. Adjourn: 9:33 am