

Operational Affairs Committee

Minutes

Date: November 15, 2024

Time: 9:00 AM

Location: Technical Center

Members Present:

- **Voting Members:** Nickey Robbins, Paul Swanson, Eddie Dry, Laura Knox, April Bentley, Kenneth Crunkleton, Kylie Dover
- **Non-Voting Members:** Wayna Dockins, Stephanie Beaver, Nathan Lueck

Meeting Proceedings:

1. **Call to Order:**

The meeting was called to order at 9:05 AM.

2. **Quorum Status:**

A quorum was established.

3. **Review of Previous Minutes:**

The minutes from the October 2024 meeting were reviewed and approved after voting and non-voting members were changed from previous notes.

4. **Old Business:**

a. **Updates from October 2024 Minutes:**

- Nickey is currently evaluating the costs and layout for installation of diaper changing stations in the Roller and Gotaas facilities.
- Nickey has identified openers for restrooms in the Sheid on the first floor. Wayna will consult with Dr. Wallace for the approval to proceed.
- A discussion was held regarding the responsibility for maintaining recycling containers. Stephanie Beaver will coordinate with students assigned to empty the containers. Eddie Dryer will work with Dr. Wallace to source durable, reliable containers.

5. **New Business:**

- A construction bid is being issued for the installation of solar lights and landscaping along the ASUMH walking trail.
- An inquiry was made regarding the possibility of students assisting with the removal of Coulter lights after the holidays as part of their community service hours for scholarship eligibility.
- The question was asked about when the Christmas tree needs to be up.
- A question was submitted regarding the implementation timeline for the new access code system on the copy machines.

6. **Next Meeting:**

The next meeting is scheduled for Friday, January 24th, 2025. Haley Conference Room at 9:00am.

7. **Adjournment:**

The meeting was adjourned at 9:29 AM.