

The certificate of proficiency and the technical certificate programs give the student the opportunity to earn certificates while completing steps toward an Associate of Applied Science degree.

2024-2025



**CERTIFICATE OF PROFICIENCY PLAN
PROFESSIONAL MEDICAL CODER**

Degree Code: 4745; CIP Code: 51.0713

A Certificate of Proficiency may be awarded to students who have demonstrated mastery of skills and knowledge against specified performance standards in a specific area or discipline.

To earn a Certificate of Proficiency in Professional Medical Coder, students must complete the courses below with a grade of “C” or better.

ATTENTION STUDENTS: PLEASE SEE CURRENT CATALOG FOR ALL FEES AND CHARGES ASSOCIATED WITH THIS CERTIFICATE.

The program of study can be a stand-alone program or part of a technical certificate or associate degree curriculum and is designed to enhance a person’s skill set to make him/her more productive and marketable.

Student Learning Outcomes for CP Professional Medical Coder Program

1. Apply code sets related to coding of professional services.
2. Define and understand key terms associated with billing, reimbursement, and legislative entities.

Name: _____
Advisor: _____

Date: _____
Student ID# _____

<u>COURSE CODE</u>	<u>COURSE NAME</u>	<u>CREDIT HOURS</u>	<u>HOURS COMPLETED</u>
Professional Medical Coder Content (17 credit hours)			
Biology (4 credit hours) (All body systems must be covered.)			
BIOL 1024	Human Anatomy and Physiology for Healthcare Professions & Lab <small>This course also fulfilled by successfully completing these two course numbers: BIOL 1023 <u>and</u> BIOL 1021. <u>OR</u> by successfully completing: BIOL 2004 Human Anatomy and Physiology I & Lab <u>and</u> BIOL 2014 Human Anatomy and Physiology II & Lab.</small>	4	_____
HSA 2013	Medical Terminology (must earn a “C” or better)	3	_____
OTS 2003	Coding I (must earn a “C” or better)	3	_____
OTS 2004	Coding II (must earn a “C” or better)	4	_____
OTS 2013	Healthcare Billing, Compliance, and Reimbursement (must earn a “C” or better)	3	_____
Program Total 17 Hours			