

**OFFICIAL MINUTES OF THE
COTTER PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING**

JULY 18, 2024 7:00 P. M.

The following members of the Board were in attendance for the meeting: Allen Franks, Luke Walker, Cameron Ross, Jimmy Morgan, and Russel Duggins. Administrators and other guests were also in attendance. Appropriate notice of this meeting has been given to local news media and posted on the district's website. Allen Franks called the meeting to order at 7:00 p.m.

APPROVAL OF MINUTES

Cameron Ross made a motion, seconded by Jimmy Morgan, to approve the meeting minutes from the June 13th, 2024 meeting.

The motion was unanimously approved. (7:00 pm)

Policy Revisions - LaDonna Mendleski

LaDonna Mendleski presented updated and revised Section 3 District Policies.

Recommendation to approve Policy Updates and Provisions

Superintendent Jones recommended that the Board approve the updated and revised district policies as presented.

Motion to approve the Policy Updates and Provisions

Cameron Ross made the motion, seconded by Russel Duggins, to approve the Policy Updates and Provisions as recommended.

The motion was unanimously approved. (7:06 pm)

High School Handbook Changes

High School Principal Jarod Jefferson presented to the Board the High School Handbook Changes for School Year 2024/2025. (Scan 1 & Scan 2)

Recommendation to Approve the Handbook Changes

Superintendent Jones recommended the Board approve the High School Handbook changes as presented.

Motion to Approve the Handbook Changes

Jimmy Morgan made the motion, seconded by Cameron Ross, to approve the Handbook changes as recommended.

The motion was unanimously approved. (7:11 pm)

Recommendation to Approve Food Service Bids/Purchases - Jayme Jones

The Cotter Food Service Department seeks bids annually for chemicals, milk, bread, and grocery items. Bid notices are placed in the local newspaper and sent to all vendors, along with descriptions of items and usage for each. The lowest-priced item is chosen, except when the product does not meet our standards, in which case the next lowest-priced item is ordered. Each invoice is checked for price accuracy or a credit request is made. Food Service Director, Marcia Ivens requested approval for the noted items on the attached bid summary sheets.

Motion to Approve Food Service Bids/Purchases

Russel Duggins made the motion, seconded by Luke Walker, to approve the noted items from the attached bid summary sheet.

The motion passed unanimously. (7:12 pm)

Recommendation to Renew Smart Data Contract - Superintendent Jones

Superintendent Jones recommended renewing the Smart Data Contract for the 2024/2025 School year in the amount of \$3,985.00.

Motion to Approve the Renewal of the Smart Data Contract

Motion by Cameron Ross and seconded by Jimmy Morgan to approve the Renewal of the Smart Data Contract as recommended.

The motion was unanimously approved. (7:14 pm)

Recommendation to Renew Property and Vehicle Insurance

Superintendent Jones recommended renewing the Property Insurance and Vehicle Insurance for the 2024/2025 school year through the Arkansas Public School Insurance Trust for \$12,926.00 for the vehicle insurance and \$94,064.76 for the property insurance.

Motion to Approve Property and Vehicle Insurance

Motion by Luke Waker and seconded by Jimmy Morgan to approve the Renewal of Vehicle and Property Insurance as presented.

The motion was unanimously approved. (7:16 pm)

Recommendation to approve Cotter School 24/25 District Improvement Plans

Superintendent Jones recommended that the Board approve the Cotter School District Improvement Plans as presented.

Motion to approve the Cotter School District Improvement Plans

Jimmy Morgan made the motion, seconded by Russel Duggins to approve the Cotter School District Improvement Plans as recommended.

The motion carried unanimously (7:18 pm)

Cotter Public Schools 24/25 Teacher Recruitment and Retention Plan

Superintendent Jones presented the Cotter Public Schools Teacher Recruitment and Retention Plan to the Board.

Recommendation to approve Cotter Public Schools Teacher Recruitment and Retention Plan

Superintendent Jones recommended that the Board approve the Cotter Public Schools Teacher Recruitment and Retention Plan as presented.

Motion to approve the Cotter Public Schools Teacher Recruitment and Retention Plan

Cameron Ross made the motion, seconded by Russel Duggins, to approve the Cotter Public Schools Teacher Recruitment and Retention Plan as recommended.

The motion carried unanimously (7:22 pm)

Board Entered Executive Session - 7:22 PM

Board Exited Executive Session - 9:02 PM

Recommendations on Personnel Report – Jamye Jones

Superintendent Jones requested Board approval of the staff recommendations as submitted on the Personnel Report.

Motion on Personnel Report

Jimmy Morgan made the motion, seconded by Russel Duggins to approve recommendations on the Personnel Report as presented.

The motion carried unanimously. (9:02 pm)

Petition for Student Transfer In – Superintendent Jones

Superintendent Jones presented two (2) Petitions for Transfer of Student from the Mountain Home School District into the Cotter School District, and one (1) Petition for Transfer of Students from the Flippin School District into the Cotter School District..

Recommendations on Petition for Student Transfer In

Superintendent Jones requested Board approval for two (2) Petitions for Transfer of Student from the Mountain Home School District into the Cotter School District, and one (1) Petition for Transfer of Student from the Flippin School District into the Cotter School District as presented.

Motion on Petition for Student Transfer In

Jimmy Morgan made the motion, seconded by Russel Duggins, to approve the Petitions for Student Transfers as recommended.

The motion carried unanimously. (9:03 pm)

ADJOURNMENT

Cameron Ross made a motion, seconded by Russel Duggins to adjourn the meeting.

The meeting was adjourned at 9:03 p.m.



Allen Franks, President



Jimmy Morgan, Secretary