

Faculty Senate Meeting Minutes

4.26.24

Call to Order

The meeting was called to order at 11:30 a.m., Room M311. Attendees included Kristina Radivojevich, Matt Buel, Brian Bigelow, Jodi Gibson, Brandy Proctor, and guest Clay Berry.

Old Business:

1. Approval of Minutes

- The minutes from the previous meeting were approved.

New Business:

1. Distinction Scholarship Proposal:

- [W Academic Distinction Amendment Proposal.docx](#)
- [Background on Distinction Scholarship Changes.pdf](#)
- Notes for Student Affairs Minutes: *Proposal for Changes in Academic Distinction Scholarship—Clay Berry This item was tabled earlier with some questions about equivalencies for entrance placement scores other than ACT or SAT—especially for Accuplacer. Matt Buel proposed we accept the changes as written as no Accuplacer score is standard as equivalent and Lequita Foster seconded. The motion passed by acclamation. Clay Berry did explain that the institution has current funding available to cover this change. Students will now depend on ACT (24+) or SAT (1160+) scores for Academic Distinction or a GED score (660+) or, top ten ranking in a graduating class of 20 or more if said student lacks the requisite ACT or SAT base score.*
- Clay explained the reasoning behind this proposal. This proposal would benefit our students by clarifying eligibility.
- Matt made the motion to endorse this proposal, Kristina seconded, and the motion passed unanimously.

2. AI Revision to Student Handbook from Student Affairs

- [W SGOC Proposal Form-Student Affairs Committee-AI Handbook Revisions \(...\)](#)
- [W Student Handbook-AI Revision.docx](#)
- Jodi made a motion to endorse this proposal, seconded by Brian, and the motion passed unanimously.

3. Notification from Academic Affairs (from AI workgroup) to be disseminated to constituents (Notes in parentheses per Tina Bradley - Chair of Academic Affairs):

- [AI Guidebook](#) (This is an in-depth document offering examples of how faculty might implement AI guidelines in their courses. Both Drs Wallace and Daniel have reviewed and given the ok for use of this guidebook. It is just as the title suggests, a guide. Nothing within is considered mandatory for faculty to use)

- b. [Optional Supplemental Language](#) (faculty can choose to use for their syllabus. Once again, use of this is not mandatory, it is meant as a helpful tool)
 - c. [Canvas AI Notification](#) (Will be placed on the student dashboard for all students to see at the start of each semester that notifies them that they should be aware that instructor AI guidelines will vary by course and to check their syllabus and other forms of communication carefully to be sure they understand what use of AI is allowed in each course.)
4. Select Officers for AY 2024-2025 (terms start August)
- a. Brandy remains secretary for another year (unless she decides not to)
 - b. Matt Buel and Kristina Radivojevich both have served 2 years
 - c. This has been tabled until the fall term because Jodi is resigning, and SGOC will discuss the senate make-up with the new organization chart in their next meeting.
5. Address any other items brought to Senate
- a. Participation graphics in syllabi & Canvas -This is being updated to match Faculty Handbook verbiage. The new graphics will be released to faculty as soon as possible.
 - b. The reorganization has 2 schools instead of 3. This will be discussed in SGOC.
 - i. Affects makeup of Faculty Senate & Committees
 - c. Leave hours
 - i. Dr. Daniel and Kristina Radivojevichi spoke about this on two separate occasions. The best course of action is to discuss how many leave hours are needed when missing work and discuss that with the Dean. If needed, the Dean can then follow up with Dr. Daniel.
 - d. Date of last day to withdraw from courses for this Spring
 - i. Per Dr. Daniel & William Kimbriel - Withdrawal dates are tied to financial aid. (Spring was a longer semester than Fall, and this may be why it fell on a Wednesday).
6. The chat with administration is scheduled for next week, May 3, 2024 1:00 PM in McMullin.

Next Meeting

If needed, the Senate will have one more meeting (via Zoom) to wrap up the semester on May 10, 2024.

Meeting adjourned at 12:20 p.m.

bp