

**Pope County Library System**  
**Board of Trustees Regular Meeting**  
Pope County Library Administration Building  
Minutes  
August 16, 2023

**I. Call to Order**

Gary Rowlands called to order the regular meeting of the Pope County Library Board at 4:00 p.m. on Wednesday, August 16, 2023.

**II. Roll Call**

In attendance were BOT members Gary Rowlands, chair; Luke Heffley, co-chair; Lawanda Dale, Naomi Berry, and Polly Hardin.

Also, present were Ben Cross, Pope County Judge; Riley Taurone, System Director; Bill Sparks, Quorum Court Liaison; Amanda Baillie, Assistant Director; Deborah Jaques, Director of Finance; Melissa Sanders, Dover Branch Manager and staff representative; and Vickie Rowlands.

Absent: Judy Mays, MLS of Record.

**Approval of Minutes**

The Board moved to approve the July 19, 2023, Regular BOT meeting minutes.

Motion: Dale      Second: Hardin      Unanimous: X

**III. Points of Discussion**

Director Taurone provided the Director's Report and Facilities Report.

Director of Finance Jaques provided the Finance Report for July.

Assistant Director Baillie provided the Branch Program Statistics Report for July.

**IV. Old Business**

Director Taurone provided an updated bid from Race Carpeting.

The Board moves to accept the bid from Race Carpeting and approves an additional charge of up to \$1200.00 if additional waterproofing is needed.

Motion: Hardin      Second: Dale      Unanimous: X

Director Taurone provided the BOT with a quote from Miller roofing for the replacement of the Hector Library roof.

The Board moves to accept the PCLS Public Comment Policy and the Public Comment Request Form.

Motion: Hardin Second: Berry Unanimous:       

The vote was three to one with Heffley dissenting.

**V. New Business**

Director Taurone and Assistant Director Baillie presented a new Materials Selection, Maintenance, and Relocation Guidelines Policy.

The Board moves to accept the Materials Selection, Maintenance, and Relocation Guidelines Policy.

Motion: Dale Second: Heffley Unanimous:   X  

**VI. Adjournment**

The Board moved to adjourn at 4:43 p.m.

Motion: Dale Second: Heffley Unanimous:   X