

**Pope County Library System**  
Board of Trustees Regular Meeting  
PCLS Administration Building

Minutes

November 15, 2023

**I. Call to Order**

Gary Rowlands called to order the regular meeting of the Pope County Library Board at 4:00 p.m. on Wednesday, November 15, 2023.

**II. Roll Call**

In attendance were BOT members Gary Rowlands, Chair; Luke Heffley, Co-Chair; Polly Hardin, and Naomi Berry.

Also present were Ben Cross, County Judge; Riley Taurone, System Director; Amanda Baillie, Assistant Director; Deborah Jaques, Director of Finance; Sarah Moore, Branch Manager and Staff Representative; and Vicki Rowlands, Library Patron.

Absent: Lawanda Dale; Judy Mays, MLS of Record; and Bill Sparks, Quorum Court Liaison.

**Approval of Minutes**

The Board moved to approve the October 18, 2023, Regular BOT meeting minutes.

Motion: Hardin      Second: Berry      Unanimous:   X  

**III. Points of Discussion**

Director Taurone provided the Director’s Report, Personnel Updates, and Facilities Report.  
Director of Finance Jaques provided the Finance Report for September.  
Assistant Director Baillie provided the Branch Program Statistics Report for September.

**IV. Old Business**

The Board motions to approve the update of Line Item 3052 for fire and extended coverage for the 2024 annual budget for PCLS sent via email on Thursday, October 19, 2023.

Motion: Heffley      Second: Hardin      Unan:   x

The Board moves to table the PCLS Dress code updates pending feedback from HR.

Motion: Hardin Second: Heffley Unan: x

**V. New Business**

**2024 Schedule of Library Board of Trustees Regular Meetings**

*(APL: Atkins Public Library, DPL: Dover Public Library, HPL: Hector Public Library, & RPL: Russellville Public Library Admin Bldg.)*

- Wednesday, January 17, 2024, at 4:00 pm, RPL
- Wednesday, February 21, 2024, at 4:00 pm, APL
- Wednesday, March 20, 2024, at 4:00 pm, DPL
- Wednesday, April 17, 2024, at 4:00 pm, HPL
- Wednesday, May 15, 2024, at 4:00 pm, RPL
  - June: No Meeting
- Wednesday, July 17, 2024, at 4:00 pm, APL
- Wednesday, August 21, 2024, at 4:00 pm, DPL
- Wednesday, September 18, 2024, at 4:00 pm, HPL
- Wednesday, October 16, 2024, at 4:00 pm, RPL
- Wednesday, November 20, 2024, at 4:00 pm, RPL
  - December: No Meeting

The Board moves to approve the 2024 schedule of library Board of Trustees regular meetings.

Motion: Berry Second: Hardin Unan: x

**VI. Adjournment**

The Board moved to adjourn at 4:11 p.m.

Motion: Rowlands Second: Heffley Unanimous: X