

Pope County Library System
Board of Trustees Regular Meeting
PCLS Administration Building

Minutes

October 18, 2023

I. Call to Order

Gary Rowlands called to order the regular meeting of the Pope County Library Board at 4:02 p.m. on Wednesday, September 20, 2023.

II. Roll Call

In attendance were BOT members Gary Rowlands, Chair; Luke Hefley, Co-Chair; Lawanda Dale, Polly Hardin, and Naomi Berry.

Also present were Riley Taurone, System Director; Amanda Baillie, Assistant Director; and Deborah Jaques, Director of Finance; and Bill Sparks, Quorum Court Liaison.

Absent: Judy Mays, MLS of Record; and Ben Cross.

Approval of Minutes

The Board moved to approve the September 20, 2023, Regular BOT meeting minutes.

Motion: Dale Second: Hardin Unanimous: X

III. Points of Discussion

Director Taurone provided the Director’s Report, Personnel Updates, and Facilities Report.

Director of Finance Jaques provided the Finance Report for September.

Assistant Director Baillie provided the Branch Program Statistics Report for September.

IV. Old Business

Director Taurone provided the 2024 Budget Draft for approval.

The Board moves to approve the 2024 annual budget for the Pope County Library System.

Motion: Hefley Second: Hardin Unanimous: X

V. New Business

Director Taurone recommended a new part-time position be added for 2024.

The Board moves to approve the job description for the Marketing and Media Part-Time Librarian position.

Motion: Dale Second: Hardin Unanimous: X

Director Taurone presented an updated PCLS Employee Dress Code.

This item was tabled pending further review.

VI. Adjournment

The Board moved to adjourn at 5:07 p.m.

Motion: Heffley Second: Berry Unanimous: X