

Pope County Library System
Board of Trustees Regular Meeting
Pope County Courthouse (2nd Floor)

Minutes

April 19, 2023

I. Call to Order

Gary Rowlands called to order the regular meeting of the Pope County Library Board at 3:58 p.m. on Wednesday, April 19, 2023.

II. Roll Call

In attendance were BOT members Gary Rowlands, chair; Luke Heffley, co-chair; Lawanda Dale, Naomi Berry, Lawanda Dale, and Polly Hardin.

Also, present were Ben Cross, Pope County Judge; Riley Taurone, Interim System Director; Deborah Jaques, Director of Finance; Sarah Moore, staff representative, and Jenn Wann, guest.

Absent: Bill Sparks, Quorum Court Liaison and Judy Mays, MLS of Record.

Approval of Minutes

The Board moved to approve the March 15, 2023, Regular BOT meeting minutes and the March 23, 2023, Special BOT meeting minutes.

Motion: Dale Second: Heffley Unanimous: X

III. Points of Discussion

The Board reviewed a flooring quote from Race carpeting for replacing the laminate flooring in the Children's, Young Adult, and Spanish section on the western side of the Russellville main library building. It was agreed that any risk of water leaking from the Young Adult A/C unit must be resolved before new flooring is installed. Roy's Heating and Cooling is working to address the leaking around the unit.

IV. New Business

Language in the existing Pope County Library System (PCLS) Unattended Children Policy was updated to clarify that children 11 and under must be accompanied at all times by a responsible party and shall be adequately supervised by a responsible parent or caregiver at all times for the sake of their own well-being. Children 11 and under cannot be left in any area of the library, including the Children's Area.

The Board moved to approve the updates to the PCLS unattended children policy.

Motion: Heffley Second: Hardin Unanimous: X

Due to damage to PCLS property it has become necessary to reinstate the policy that requires a deposit of \$70.00 for using Heritage Hall. If the hall does not require repair or cleaning after use, \$50.00 will be returned to the user. A \$20.00 fee is retained to cover maintenance and operation. This policy applies to all groups using Heritage Hall.

The Board moved to accept the Heritage Hall use policy.

Motion: Dale Second: Hardin Unanimous: X

The hours that Russellville Library is open to the public have been changed from being open for 56 hours a week to being open 47 hours a week. The previous hours were Monday through Thursday from 9:00 am to 7:00 pm and Friday through Saturday from 9:00 am to 5:00 pm. The updated hours are Monday through Wednesday and Friday 8:30 am to 5:30 pm, Thursday 12:00 pm to 7:00 pm, and Saturday 9:00 am to 1:00 pm.

The Board moved to accept the Russellville Library hours of operation update.

Motion: Hardin Second: Dale Unanimous: X

The Board moved to enter executive session.

Motion: Dale Second: Hardin Unanimous: X

The Board moved to exit executive session.

Motion: Hardin Second: Heffley Unanimous: X

V. Adjournment

The Board moved to adjourn at 5:06 p.m.

Motion: Berry Second: Dale Unanimous: X

