

**OFFICIAL MINUTES OF THE  
COTTER PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING**

**November 16, 2023 7:00 P. M.**

The following members of the Board were in attendance for the meeting: Allen Franks, Jimmy Morgan, Luke Walker, Cameron Ross, and Russel Duggins. Administrators and other guests were also in attendance. Appropriate notice of this meeting has been given to local news media as well as posted to the District's website. Allen Franks called the meeting to order at 7:00 p.m.

**APPROVAL OF MINUTES**

Cameron Ross made a motion, seconded by Jimmy Morgan to approve the meeting minutes from the October 19, 2023 meeting.

**The motion was unanimously approved. (7:00 pm)**

**FINANCIAL REPORTS**

Superintendent Jones reviewed the Financial Reports for October.

**Recommendation to approve Financial Reports**

Superintendent Jones recommended the Board approve the Financial Reports as presented.

**Motion to approve the Financial Reports**

Russel Duggins made the motion, seconded by Cameron Ross to approve the Financial Reports as recommended.

**The motion was unanimously approved. (7:05 pm)**

**Retirement of Fixed Assets**

Superintendent Jones recommended retiring two (2) Infocus Projectors, an NWA 3D Printer, two (2) Library Shelving (Elementary), an Epco Proofer/Warmer, an IMAC Computer, a table saw, Tidal air compressor, four (4) MacBook Air, Dell UPS Server, seven (7) Brightlink Projectors.

**Motion to approve the Retirement of Fixed Assets**

Cameron Ross made the motion, seconded by Jimmy Morgan to approve the retirement of the reported fixed assets as recommended.

**The motion was unanimously approved. (7:06 pm)**

**November Academic Report - Clark Gustin**

Clark Gustin gave the Board an updated November academic report

**Classified Personnel Salary Schedule 2023/2024**

Superintendent Jones requested Board approval for the 2023/2024 Classified Personnel Salary Schedule retroactive to the beginning of the 2023/2024 contract school year only to currently employed and contracted classified employees as of January 01, 2024.

**Motion to approve the Classified Personnel Salary Schedule 2023/2024**

Luke Walker made the motion, seconded by Jimmy Morgan to approve the Classified Personnel Salary Schedule as recommended.

**The motion was unanimously approved. (7:15 pm)**

**Technology Resource Policy**

Superintendent Jones requested Board approval to update the Technology Resource Policies in both the Certified District Policy 3.28F and the Classified District Policy 8.22F.

**Motion to approve the Technology Resource Policy**

Jimmy Morgan made the motion, seconded by Cameron Ross to approve the Technology Resource Policy updates as recommended.

**The motion was unanimously approved. (7:18 pm)**

**Board Entered Executive Session - 7:18 PM**

**Board Exited Executive Session - 8:26 PM**

**Recommendations on Personnel Report – Jayme Jones**

Superintendent Jones requested Board approval of the staff recommendations as submitted on the Personnel Report.

**Motion on Personnel Report**

Cameron Ross made the motion, seconded by Luke Walker, to approve recommendations on the Personnel Report as presented.

**The motion was unanimously approved. (8:26 pm)**

**Monthly Petition for Student Transfer IN – Superintendent Jones**

Requirements from Act 731 of 2023 (A.C.A 6-13-1007) require transfer applications received since the last meeting must be considered at the next meeting (if received at least 5 days prior to the meeting). Each transfer application shall be considered individually and receive a separate vote by the Board. Superintendent Jones requested Board approval of the

following transfer applications: Superintendent Jones presented six (6) Petition for Transfer of Student from the Mountain Home School District.

**Motion on Petition for Student Transfer In**

Jimmy Morgan made the motion, seconded by Luke Walker, to approve the Petitions for Student Transfers as recommended.

**The motion was unanimously approved. (8:26 pm)**

**Petition for Student Transfer Out – Superintendent Jones**

Superintendent Jones presented two (2) Petitions for Transfer of Student to the Mountain Home School District from the Cotter School District.

**Recommendations on Petition for Student Transfer Out– Superintendent Jones**

Superintendent Jones requested Board approval for two (2) Petitions for Transfer of Student to the Mountain Home School District.

**Motion on Petition for Student Transfer**

Jimmy Morgan made the motion, seconded by Luke Walker, to approve the Petitions for Student Transfers as recommended.

**The motion was unanimously approved. ( 8:26 pm)**

**December Board Meeting**

The December Board Meeting will be held on December 14, 2023.

**ENROLLMENT**

Superintendent Jones reported the Elementary Enrollment is at 392 and the High School Enrollment is at 324 for a total enrollment of 716.

**ADJOURNMENT**

Lukie Walker made a motion, seconded by Jimmy Morgan to adjourn the meeting.

The meeting was adjourned at 8:27 p.m.



Allen Franks, President



Jimmy Morgan, Secretary