

Academic Affairs Committee
Minutes – November 3, 2023
9:00am F207

Voting Members Present: Stephanie Beaver, Tina Bradley, Lucy Haun, Jill Roach, April Woods, Sadie Quick

Non-Voting Members/Attendees Present: Beth Whitfield, Jacob Hutchinson, Kristina Radivojevich, David Cullipher, Karen Heslep, and Tamara Daniel

Voting Members Absent: Eddie Dry, Robin Navel, Paul Stepp

1. Call to order - 9:02am
2. Minutes:
 - a. There were no changes to the October minutes, so the minutes stand.
3. New Business items:
 - a. Update from Academic Advising Workgroup: via email from chair Kellie Thomas
 - i. Advising Days
 1. The Advising Workgroup are assisting Title III in the rollout of Advising Days, a systematic launch of advising and registration for spring 2024.
 2. Additional information provided by Jacob Hutchison during this committee meeting: The soft rollout of registration has yielded 185 students registered already as of this morning, with official start of registration this coming Monday. There have been some technical issues to work around so the fact so many are already registered even with those challenges bodes well.
 3. There is a plan to survey the student body as to how many registered without speaking to an advisor first and how many registered with assistance from an advisor.
 - ii. Trailblazer Days
 1. The Advising Workgroup are also assisting Rachel Young and Christy Keirn on upcoming Trailblazer Days to help organize informational sessions on degrees and college success strategies for area juniors and seniors.
 - b. Update from Online Workgroup: via email from chair Shelia Priest
 - i. The Online Workgroup is gearing up to do the Online/Hybrid course reviews for the upcoming Spring Semester. They are also creating a subgroup to look into how to use AI in the classroom via professional development/webinars. So, they can share with the rest of the workgroup, and hopefully, offer professional workshops for our faculty based on what they learn.

- c. Update from Library Workgroup: Tina Bradley
 - i. Student laptops
 - 1. There are currently 7 laptops available to be checked out from the library. Those are partially from the 10 that were loaned from a classroom laptop cart in Dryer Hall and several more that IT delivered to the library from storage.
 - 2. Title III has approved funding the purchase of 30 additional laptops to add to the student checkout collection. The order has been placed with Dell. Hopefully those will be in house for the start of Spring term, or shortly thereafter, depending on supply chain.
- d. Open floor for any notification items
 - i. There was a question regarding the availability of wifi hotspots. It was communicated that the hotspot loan program established during covid has been discontinued due to the funding coming from the now-expired HEERF money. Hotspots require a monthly service fee payment, unlike the laptops where there is just a one time fee to purchase. An offer was made to explore the possibility of Title III to fund a small number of hotspots for emergency student use. More information forthcoming after exploration.
 - ii. There was an update provided regarding a request from Spring 2023 to start a campus-wide conversation about the possibility of expanding the student lunch time/class break to allow a full hour Monday through Thursday for students to attend clubs and activities.
 - 1. A survey was sent out to all students from the Student Affairs Committee regarding possibly changing the schedule. [Results can be found here.](#)
 - 2. After discussion, the Committee suggests that perhaps a uniform campaign to inform students of when and where clubs are meeting will allow the student to construct their own schedule in a way to meet the desire to participate. This could be implemented immediately and see results in the coming Spring semester. We will coordinate with club sponsors to get a list together and post it to the ASUMH website, the school calendar, the lobby monitors, and share with advisors so students can make these choices as they register.

4. Adjourn: 9:50am