


ASUMH PROPOSAL FORM

1. Submitted to the Academic Affairs Committee on this date: 01/03/2023 Estimated time needed to present proposal: 10 minutes
2. Please provide a detailed description of the proposed activity, policy, or practice. Please see attached report.
3. Does this proposal amend or abolish a current activity, policy, or practice? If so, please list current activity, policy, or practice. This proposal would amend the GPA requirements for technical certificates and certificates of proficiency.
4. Will this proposal require budgetary expenditures? If so, please provide an estimated amount. No
5. Will this proposal require the formation of a work group to study and recommend regarding the proposal? If so, please attach a Work Group Committee Recommendation Form. No
6. Submitted to the SGOC by committee on this date:
7. Faculty and Staff Senate and SGA amendments: No suggested amendments from Faculty Senate - proposal accepted 03/10/2023 " " " " Staff " " " "
8. Faculty and Staff Senates, SGA, and Committee review completed on this date:
9. Submitted to Chancellor by SGOC on this date:
10. Chancellor's approval, assignment, and comments:  3-13-23
11. Proposed activity completed on this date:

REPORT TO ACADEMIC TEAM

The purpose of this form is to communicate identified barriers to student success and completion. These barriers may be in policy, procedures, or processes.

POLICY, PROCEDURE OR PRACTICE:

Requirement of a cumulative 2.0 GPA for awarding of Certificate of Proficiencies and Technical Certificates. See 20-21 Catalog, page 58 (attached).

DESCRIPTION OF BARRIER AND IMPACT TO STUDENTS:

1. REQUIREMENTS FOR A TECHNICAL CERTIFICATE
 - a. Have a minimum cumulative grade point average of 2.0
2. REQUIREMENTS FOR A CERTIFICATE OF PROFICIENCY
 - a. Have a minimum cumulative grade point average of 2.0

Example 1 (see attached): A student could successfully complete the courses required for a CP or TC, but if not timely awarded, then subsequent poor performance prevents the Registrar from awarding the earned credential, though it was earned while in good standing. See Example #1.

Example 2 (see attached): A student could enroll in a program of study and struggle with the curriculum and content. Later, the student could change majors, perform well, and successfully completing a CP or TC. Because of the previous academic record and its impact on cumulative GPA, the student cannot be awarded for a successfully completed credential. See Example #2.

RECOMMENDATION FOR CONSIDERATION:

Consider changing the 2.0 cumulative GPA requirement for Certificates of Proficiency and Technical Certificates to a 2.0 for the courses required within the credential. This removes the barrier to completing the milestone credentials that may be what the student needs for motivation to continue in the program. The cumulative 2.0 GPA for the associate's degree will ensure adequate academic performance for awarding degrees.

REQUIREMENTS FOR A TECHNICAL CERTIFICATE

For a technical certificate, each candidate must meet the following general requirements:

1. Complete the curriculum as listed under the description of the technical certificate.
2. Complete at least 25 percent of course work at ASUMH.
3. Submit an Intent to Graduate application by the date stated in the academic calendar to the Office of the Registrar before completing all degree requirements. If the student is unable to graduate at the end of the semester for which application has been made, a new application must be filed during the semester in which the student expects to graduate. An official record of concurrent, correspondence, or transfer work completed at another institution must be on file in the Office of the Registrar at least six weeks before the certificate is to be granted.
4. Have a minimum cumulative grade point average of 2.0. If a student does not have the required grade point average when the Intent to Graduate application is filed, the student may participate in the Commencement exercise, but will not officially graduate until a 2.0 GPA is obtained.
5. Complete graduation requirements under the provisions of an ASUMH catalog that is not more than five years old at the time of the student's graduation. This does not apply to programs that have been deleted from the curriculum. In the case of program deletions, those students majoring in these areas will be notified as soon as possible of this action.
6. Students may participate in Commencement exercises with up to four credit hours remaining on their coursework. However, the degree or certificate will not be awarded until all outstanding coursework is completed.

REQUIREMENTS FOR A CERTIFICATE OF PROFICIENCY

For a certificate of proficiency, each candidate must meet the following general requirements:

1. Complete the curriculum as listed under the description of the certificate of proficiency.
2. Complete at least 25 percent of course work at ASUMH.
3. Submit an Intent to Graduate application by the date stated in the academic calendar to the Office of the Registrar before completing all certificate requirements. If the student is unable to complete the requirements at the end of the semester for which application has been made, a new application must be filed during the semester in which the student expects to complete all requirements. An official record of concurrent, correspondence, or transfer work completed at another institution must be on file in the Office of the Registrar at least six weeks before the certificate is to be granted.
4. Have a minimum cumulative grade point average of 2.0.

GRADUATION REQUIREMENTS

Student Responsibility for Meeting Graduation Requirements

Each student should thoroughly study this catalog and become completely familiar with the organization, policies, and regulations of ASUMH. Failure to do this may result in serious mistakes for which the student shall be held fully responsible.

Through academic advising, ASUMH assists each student in planning academic programs, developing course schedules, anticipating graduation requirements, and making decisions affecting educational growth and development. Academic advisors endeavor to provide such assistance in a timely and accurate manner.

Meeting requirements for graduation is the responsibility of the student.