

*Operational Affairs Committee*

*Meeting Minutes*

April 28, 2023

9:00 am

Chancellor's Board Room

Members:

- Anderson, Terri - Faculty (Chair) - Present
- Blum, Amanda - Staff (Secretary) - Present
- Ellis, Carolyn - Staff - Present
- Forbes, Audrey - Staff
- Laura, Knox - Faculty
- Malloy, Denise - Faculty - Present
- Robbins, Nickey – Staff
- Swanson, Paul - Faculty - Present

Ex Officio / Non-voting:

- Provost/Vice Chancellor for Academic Affairs
- Vice Chancellor of Operations Laura Yarborough - Present
- Associate Vice Chancellor of Marketing & Community Relations
- Associate Vice Chancellor of Students
- Academic Deans
- Non-academic directors or department heads

Additional Attendees:

Breann Beardon, Joel Bratton, Annie Knox, Kelly Baker

I. Call to order

II. Roll call

III. Approval of minutes from last meeting

1. January 27, 2023 [January 2023 minutes - Google Docs](#)

Motion - Amanda Blum, Second - Paul Swanson, Unanimously passed

IV. New Business

a. Joel Bratton – proposal to change the rental rates for current/staff at a discounted rate for the Sheid building. Motion - Paul Swanson, Second - Denise Malloy, Unanimously passed

b. Kelly Baker - proposal for the accessible doors; and a recommendation form to create a new committee and not a workgroup. Discussion - cannot create another committee through shared governance, joining Director's meeting for ADA issues, student agreed, discussed a workgroup, or group outside of SGOC such as DEI, look into how to start a work group, send

designee to Directors meeting, make sure Nickey is in work group, No motion needed, group will determine how to start a work group and get the process for improvements implemented.

c. All existing members electing to stay on committee, no replacements necessary

VI. Adjournment