

**OFFICIAL MINUTES OF THE  
COTTER PUBLIC SCHOOLS  
BOARD OF EDUCATION MEETING**

**June 22, 2023 7:00 P. M.**

The following members of the Board were in attendance for the meeting: Allen Franks, Luke Walker, Jimmy Morgan, Cameron Ross, and Russel Duggins. Administrators and other guests were also in attendance. Appropriate notice of this meeting has been given to local news media and posted on the District's website. The meeting was called to order at 6:57 p.m.

**Reorganization of the Board**

Superintendent Jones Chaired for the purpose of Reorganization of the Board. Cameron Ross nominated Allen Franks and was seconded by Jimmy Morgan for new President of the Board.

**The motion was unanimously approved. (6:58 pm)**

Superintendent Jones relinquished the Chair in favor of the new Board President, Allen Franks.

Cameron Ross nominated Luke Walker for Board Vice President, seconded by Russel Duggins.

**The motion was unanimously approved. (6:58 pm)**

Luke Walker nominated Jimmy Morgan for Board Secretary, seconded by Cameron Ross.

**The motion was unanimously approved. (6:58 pm)**

**Approval of Minutes**

Jimmy Morgan made a motion, seconded by Cameron Ross to approve the meeting minutes from Regular Board Meeting May 18, 2023.

**The motion was unanimously approved. (6:59 pm)**

**Financial Reports**

Superintendent Jones reviewed the Financial Reports for May.

**Recommendation to approve Financial Reports**

Superintendent Jones recommended the Board approve the Financial Reports as presented.

**Motion to approve the Financial Reports**

Russel Duggins made the motion, seconded by Luke Walker to approve the Financial Reports as recommended.

**The motion was unanimously approved. (7:10 pm)**

**Monthly Transfer of Students**

Superintendent Jones presented the Board House Bill 1604 which states that a transfer petition received by a school district under this section shall be placed on the agenda of the next regular monthly meeting of the school district board of directors or a specially called meeting of the school district board of directors, whichever occurs first, unless otherwise provided by this section.

**Recommendation to Approve the Monthly Transfer of Students**

Superintendent Jones recommended that the Board approve the monthly transfer of students as stated in House Bill 1604.

**Motion to Approve the Monthly Transfer of Students**

Cameron Ross made the motion, seconded by Russel Duggins to approve the monthly transfer of students as stated in House Bill 1604.

**The motion was unanimously approved. (7:21 pm)**

**Policy Revisions - LaDonna Mendleski**

LaDonna Mendleski presented updated and revised Section 3 District Policies.

**Recommendation to approve Policy Updates and Provisions**

Superintendent Jones recommended the Board approve the updated and revised District Policies as presented.

**Motion to approve the Policy Updates and Provisions**

Jimmy Morgan made the motion, seconded by Russel Duggins to approve the Policy Updates and Provisions as recommended.

**The motion was unanimously approved. (7:21 pm)**

**Policy Revisions - Ruth Howse**

Ruth Howse presented updated and revised Section 8 District Policies.

**Recommendation to approve Policy Updates and Provisions**

Superintendent Jones recommended the Board approve the updated and revised District Policies as presented.

**Motion to approve the Policy Updates and Provisions**

Luke Walker made the motion, seconded by Cameron Ross to approve the Policy Updates and Provisions as recommended.

**The motion was unanimously approved. (7:24 pm)**

**High School Handbook Changes**

High School Principal Clark Gustin presented to the Board the High School Handbook Changes for School Year 2023/2024.

**Recommendation to Approve the Handbook Changes**

Superintendent Jones recommended the Board approve the High School Handbook changes as presented.

**Motion to Approve the Handbook Changes**

Luke Walker made the motion, seconded by Cameron Ross to approve the Handbook changes as recommended.

**The motion was unanimously approved. (7:28 pm)**

**Elementary Handbook Changes**

Elementary Principal Airl Cheek presented to the Board the Elementary Handbook Changes for School Year 2023/2024.

**Recommendation to Approve the Handbook Changes**

Superintendent Jones recommended the Board approve the Elementary Handbook changes as presented.

**Motion to Approve the Handbook Changes**

Jimmy Morgan made the motion, seconded by Russel Duggins to approve the Handbook changes as recommended.

**The motion was unanimously approved. (7:35 pm)**

**Chenal Therapy Memorandum of Understanding**

Superintendent Jones presented to the Board the Memorandum of Understanding from Chenal Therapy.

**Recommendation to approve the Chenal Therapy Memorandum of Understanding**

Superintendent Jones recommended the Board approve the Chenal Therapy Memorandum of Understanding as presented.

### **Motion to approve the Chenal Therapy Memorandum of Understanding**

Luke Walker made the motion, seconded by Cameron Ross to approve the Chenal Therapy Memorandum of Understanding as recommended.

**The motion was unanimously approved. (7:39 pm)**

### **Digital Learning Plan 2022-2023**

Superintendent Jones presented to the Board the Digital Learning Plan for the 2023-2024 School Year.

### **Recommendation to approve the Digital Learning Plan**

Superintendent Jones recommended the Board approve the Digital Learning Plan as presented.

### **Motion to approve the Digital Learning Plan**

Cameron Ross made the motion, seconded by Jimmy Morgan to approve the Digital Learning Plan as recommended.

**The motion was unanimously approved. (7:43 pm)**

### **School Supplies**

Superintendent Jones presented the purchasing of school supplies for the Cotter School District for the 2023/2024 school year, K-12, to the Board.

### **Recommendation to Purchase School Supplies**

Superintendent Jones recommended the Board approve the purchasing of school supplies for the Cotter School District for the 2022/2023 school year, K-12, as presented.

### **Motion to approve the Purchase of School Supplies**

Luke Walker made the motion, seconded by Jimmy Morgan to approve the purchasing of school supplies for the Cotter School District for the 2022/2023 school year, K-12, as recommended.

**The motion was unanimously approved. (7:43 pm)**

### **Statement of Assurance 2023/2024**

Superintendent Jones presented the Statement of Assurance 2023/2024 to the Board.

### **Recommendation to approve the Statement of Assurance 2023/2024**

Superintendent Jones recommended that the Board approve the Statement of Assurance 2023/2024 as presented.

**Motion to Approve the Statement of Assurance 2023/2024**

Cameron Ross made the motion, seconded by Jimmy Morgan, to approve the Statement of Assurance 2023/2024 as presented.

**Board Entered Executive Session - 7:44 PM**

**Board Exited Executive Session - 8:55 PM**

**Personnel – Jayme Jones**

Superintendent Jones recommended accepting the rescission of contract of Elementary teacher Katherine Heroux, effective at the end of the 2022-2023 contract year.

**Motion on Personnel**

Jimmy Morgan made the motion, seconded by Russel Duggins to approve the rescission of contract of Elementary teacher Katherine Heroux, effective at the end of the 2022-2023 contract year as presented.

**The motion carried unanimously. (8:55 pm)**

**Personnel – Jayme Jones**

Superintendent Jones recommended offering an employment contract to Dayla Decker and Montana Richert for the positions of Paraprofessionals for the 2023/2024 school contract year, contingent upon them meeting all state and district employment requirements, including background checks.

**Motion on Personnel**

Jimmy Morgan made the motion, seconded by Russel Duggins to approve the employment contract to Dayla Decker and Montana Richert for the positions of Paraprofessionals for the 2023/2024 school contract year, contingent upon them meeting all state and district employment requirements, including background checks as presented.

**The motion carried unanimously. (8:55 pm)**

**Personnel – Jayme Jones**

Superintendent Jones recommended offering an employment contract to Maranda Zeltner for the position of Elementary ALE Teacher for the 2023/2024 school contract year, contingent upon her meeting all state and district employment requirements, including background checks.

**Motion on Personnel**

Luke Walker made the motion, seconded by Cameron Ross to approve the employment contract to Maranda Zeltner for the position of Elementary ALE Teacher for the 2023/2024 school contract year, contingent upon her meeting all state and district employment requirements, including background checks as presented.

**The motion carried unanimously. (8:56 pm)**

**Petition for Student Transfer In – Superintendent Jones**

Superintendent Jones presented one (1) Petition for Transfer of Student from the Yellville-Summit School District, twelve (12) Petitions for Transfer of Student from the Mountain Home School District, and two (2) Petitions for Transfer of Student from the Flippin School District into the Cotter School District.

**Recommendations on Petition for Student Transfer In– Superintendent Jones**

Superintendent Jones requested Board approval for one (1) Petition for Transfer of Student from the Yellville-Summit School District, twelve (12) Petitions for Transfer of Student from the Mountain Home School District, and two (2) Petitions for Transfer of Student from the Flippin School District into the Cotter School District as presented.

**Motion on Petition for Student Transfer In**

Jimmy Morgan made the motion, seconded by Russel Duggins, to approve the Petitions for Student Transfers as recommended.

**The motion carried unanimously. (8:57 pm)**

**Petition for Student Transfer Out – Superintendent Jones**

Superintendent Jones presented thirteen (13) Petitions for Transfer of Student to the Mountain Home School District from the Cotter School District.

**Recommendations on Petition for Student Transfer Out– Superintendent Jones**

Superintendent Jones requested Board approval for the thirteen (13) Petitions for Transfer of Student to the Mountain Home School District from the Cotter School District.

**Motion on Petition for Student Transfer**

Jimmy Morgan made the motion, seconded by Russel Duggins, to approve the Petitions for Student Transfers as recommended.

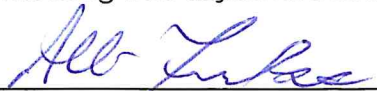
**The motion carried unanimously. (8:57 pm)**

**The Regular Board Meeting for July has been moved to July 13th, 2023 @ 7:00 p.m.**

**Adjournment**

Russel Duggins made a motion, seconded by Jimmy Morgan, to adjourn the meeting.

The meeting was adjourned at 8:58 p.m.

  
Allen Franks, President

  
Jimmy Morgan, Secretary