

**OFFICIAL MINUTES OF THE
COTTER PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING**

JULY 13, 2023 7:00 P. M.

The following members of the Board were in attendance for the meeting: Allen Franks, Luke Walker, Cameron Ross, and Russel Duggins. Administrators and other guests were also in attendance. Appropriate notice of this meeting has been given to local news media as well as posted on the District's website. Allen Franks called the meeting to order at 6:55 p.m.

APPROVAL OF MINUTES

Cameron Ross made a motion, seconded by Russel Duggins, to approve the meeting minutes from the June 22nd meeting.

The motion was unanimously approved. (6:55 pm)

Recommendation to Approve Food Service Bids/Purchases - Jayme Jones

The Cotter Food Service Department seeks bids annually for chemicals, milk, bread, and grocery items. Bid notices are placed in the local newspaper and sent to all vendors, along with descriptions of items and usage for each. The lowest price item is chosen, except when the product does not meet our standards, in which case the next lowest-priced item is ordered. Each invoice is checked for price accuracy or a request for credit is made. Food Service Director, Marcia Ivens requested approval for the noted items on the attached bid summary sheets.

Motion to Approve Food Service Bids/Purchases

Cameron Ross made the motion, seconded by Luke Walker, to approve the noted items from the attached bid summary sheets.

The motion passed unanimously. (6:59 pm)

Recommendation to Approve Food Service Director General Service Agreement - Jayme Jones

Superintendent Jones presented a General Service Agreement between Flippin School District and Cotter School District for the Food Service Director for the 2023-2024 School Year.

Motion to Approve Food Service Director General Service Agreement

Motion by Luke Walker and seconded by Russel Duggins to accept the General Service Agreement for Food Service Director as presented.

The motion passed unanimously. (7:01 pm)

Update On High School Addition

Superintendent Jones gave an update on the progress of the High School Addition to the Board.

Digital Learning Plan 2022-2023 - Revoke

Superintendent Jones presented to the Board that the Arkansas Department of Elementary and Secondary Education no longer supports Digital Learning Plans. Therefore, Cotter Public Schools will revoke the Digital Learning Plan that the Board approved for the 2023/2024 School Year.

Recommendation to approve the Digital Learning Plan Revoke

Superintendent Jones recommended the Board approve the revoking of the Digital Learning Plan as presented.

Motion to approve the Digital Learning Plan Revoke

Russel Duggins made the motion, seconded by Cameron Ross to approve the revoking of the Digital Learning Plan as recommended.

The motion was unanimously approved. (7:18 pm)

Recommendation to Renew Property and Vehicle Insurance

Superintendent Jones recommended renewing the Property Insurance and Vehicle Insurance for the 2023/2024 school year through the Arkansas Public School Insurance Trust at a cost of \$13,495.00 for the vehicle insurance and \$93,443.47 for the property insurance.

Motion to Approve Property and Vehicle Insurance

Motion by Cameron Ross and seconded by Luke Walker to approve the Renewal of Vehicle and Property Insurance.

The motion was unanimously approved. (7:21 pm)

Recommendation to approve Cotter School District Improvement Plans

Superintendent Jones recommended that the Board approve the Cotter School District Improvement Plans as presented.

Motion to approve the Cotter School District Improvement Plans

Luke Walker made the motion, seconded by Russel Duggins to approve the Cotter School District Improvement Plans as recommended.

The motion carried unanimously (7:25 pm)

Cotter Public Schools Teacher Recruitment and Retention Plan

Superintendent Jones presented the Cotter Public Schools [Teacher Recruitment and Retention Plan](#) to the Board.

Recommendation to approve Cotter Public Schools Teacher Recruitment and Retention Plan

Superintendent Jones recommended that the Board approve the Cotter Public Schools Teacher Recruitment and Retention Plan as presented.

Motion to approve the Cotter Public Schools Teacher Recruitment and Retention Plan

Cameron Ross made the motion, seconded by Luke Walker, to approve the Cotter Public Schools Teacher Recruitment and Retention Plan as recommended.

The motion carried unanimously (7:26 pm)

Recommendations on Personnel – Jayme Jones

Superintendent Jones recommended offering an employment contract to Terry Schuman for the position of Custodian, for the 2023/2024 school contract year contingent upon him meeting all state and district employment requirements, including background checks.

Motion on Personnel

Luke Walker made the motion, seconded by Russel Duggins to approve recommendations as presented.

The motion carried unanimously. (7:28 pm)

Recommendations on Personnel – Jayme Jones

Superintendent Jones recommended offering an employment contract to Michael Barnett for the position of Custodian, for the 2023/2024 school contract year contingent upon him meeting all state and district employment requirements, including background checks.

Motion on Personnel

Luke Walker made the motion, seconded by Russel Duggins to approve recommendations as presented.

The motion carried unanimously. (7:28 pm)

Recommendations on Personnel – Jayme Jones

Superintendent Jones recommended offering an employment contract to Cynthia Perkins for the position of Custodian, for the 2023/2024 school contract year contingent upon her meeting all state and district employment requirements, including background checks.

Motion on Personnel

Luke Walker made the motion, seconded by Russel Duggins to approve recommendations as presented.

The motion carried unanimously. (7:28 pm)

Petition for Student Transfer Out – Superintendent Jones

Superintendent Jones presented one (1) Petition for Transfer of Student from the Cotter School District, into the Mountain Home School District.

Recommendations on Petition for Student Transfer Out

Superintendent Jones requested Board approval for one (1) Petition for Transfer of Student from the Cotter School District into the Mountain Home School District as presented.

Motion on Petition for Student Transfer In

Cameron Ross made the motion, seconded by Russel Duggins, to approve the Petitions for Student Transfers as recommended.

The motion carried unanimously. (7:28 pm)

ADJOURNMENT

Luke Walker made a motion, seconded by Cameron Ross, to adjourn the meeting.

The meeting was adjourned at 7:29 p.m.


Allen Franks, President


Jimmy Morgan, Secretary