

**Curriculum Committee Meeting
February 24, 2023**

Present: Matt Buel, Tony Hartman, Lucy Haun, Laura Knox, Katy Page, Robert Shurley, Stephanie Beavers, Kinsey Taylor, Matt Reposo, Eddie Dry, Karen Heslep, Beth Whitfield, Jacob Hutchinson and Amanda Blum

Matt called the meeting to order at 10:30 a.m.

Matt introduced and welcomed the new committee members Lucy Haun, Kinsey Taylor, Jeffrey Ballard (not present) and Laura Knox.

The January meeting was not held due to lack of quorum. The meeting minutes from November were accepted as presented.

The finalized Diversity Plan 2022-2023 was shared with this group today.

The School of Arts and Sciences will be including Macroeconomics (ECON2313) in the Advanced Placement Exam Table on page 49 of the ASUMH Course Catalog. ASUMH will accept a 3 on the AP exam to award credit. This was accepted as presented.

The School of Arts and Sciences will be making several changes to the Advanced Placement Exam Table on page 49 of the ASUMH Catalog in order to reflect AR state guidelines and update AP exam titles.

- 1. Delete obsolete AP exams:** History of Art, Studio Art (General Portfolio), Physics B.
- 2. Add new AP exams:** Art History, Computer Science A, Computer Science Principles, English Language & Composition, European History, Macroeconomics, Microeconomics, Statistics, US Government & Politics, Physics 1 and Physics 2.
- 3. Update AP exam titles:** German Language & Culture (*was Foreign Language – German*), Music Theory (*was Music Listening & Literature*), Spanish Language & Culture (*was Foreign Language – Spanish*) and Art & Design: Drawing (*was Studio Art – General Portfolio*).

Advanced Placement Exam	AP Test Score Required for Placement	ASUMH Credit
Art History (New)	3	ART 2503
Biology	3	BIOL 1003
Biology	4	BIOL 1003 & 1001
Calculus AB	3	MATH 2204
Calculus BC	3	MATH 2214
Chemistry	3 - (*plus departmental validation of lab skills)	CHEM 1013 & Chem 1011*
Computer Science A (New)	3	CIS 1053 or CIS 1203
Computer Science Principles (New)	3	CIS 1053 or CIS 1203
English Language & Composition (New)	3	ENG 1003
English Literature & Composition	3	ENG 1003
English Literature & Composition	4	ENG 1003 & ENG 1013
European History (New)	3	HIST 2213
German Language & Culture (Name change)	3	GRM 2013
Macroeconomics (New)	3	ECON 2313
Microeconomics (New)	3	ECON 2323
Music Theory (Name change)	3	MUS 2503
Physics 1: Algebra -Based (New)	3	PHYS 2054
Physics 2: Algebra-Based (New)	3	PHYS 2024
Psychology	3	PSY 2513
Spanish Language & Culture (Name change)	3	SPN 2013
Statistics (New)	3	MATH 2103
Art and Design: Drawing (Name Change)	3	ART 1033
United States Government & Politics (New)	3	POSC 2103
United States History	3	HIST 2763
United States History	4	HIST 2763 & 2773
World History: Modern	3	HIST 1023

Karen presented the degree plan change proposal because a prerequisite was added to CIS153 the following changes to the Technical Certificate in Machining are needed:

1. Delete BUS1002
2. Add CIS1053 Computer Essentials
3. Increase total program hours from 37 to 38

Tony made a motion to approve the changes as presented; Eddie seconded; Motion carried.

Karen presented the degree plan change proposal because a prerequisite was added to CIS153 the following changes to the Technical Certificate in Welding are needed:

1. Remove TECH1044 from the list of required classes.
2. Increase the Welding electives from 4 credit hours to 8 credit hours.
3. Change welding electives to: Any WELD course or TECH1044

Lucy made the motion to approve the changes as presented; Kenzie seconded; Motion carried.

Karen spoke to the Notification to update course outcomes for CIS2353 to the following:

1. Utilizing multiple design software applications and more advanced skills into various visual design projects.
2. Creating a work to include in a professional design portfolio, which is often a necessary component to obtaining a job in the design field.
3. Integrating the fundamentals and terminology of design and typography as they apply to both print and web design
4. Composing conceptual solutions to design problems from a user-centered perspective
5. Reflecting project management skills such as organization, communication and collaboration

Karen outlined the Notification for BUS 1002 and BUS2853 outcomes as follows:

BUS1002 Financial Literacy

Previous course outcomes

1. Understand the relationship between education, income, career, and lifestyle
2. Manage money effectively by understanding and developing financial goals and budgets.
3. Make informed decisions about incurring and managing debt.
4. Understand the value, features, and planning processes associated with saving and investing.
5. Know and use consumer resources to make informed economic decisions.
6. Understand the personal and social impact of financial decisions.

New course outcomes

1. Evaluation the relationship between education, income, career, and lifestyle.
2. Develop financial goals and budgets to manage money effectively.
3. Analyze the risks and benefits of incurring and managing debt.
4. Illustrate the processes associated with saving and investing.
5. Utilize consumer resources to make informed economic and financial decisions.

BUS2853 Business Leadership and Decision Making

Previous course outcomes

1. Identify and understand the different models, approaches, and theories related to leadership and how those can be applied to both the working environment and everyday life.
2. Develop and understanding that leadership can be learned and apply specific strategies to develop their personal leadership behavior.
3. Identify the steps in a good decision-making process.

New course outcomes:

1. Identify the different models, approaches, and theories related to leadership and how those can be applied to both the working environment and everyday life.
2. Develop an understanding that leadership can be learned and apply specific strategies to develop personal leadership behavior.
3. Identify the steps in a good decision-making process.

Karen presented the notification for Approval only-new course description and outcomes for FUS1013 Orientation to Funeral Service. This course introduces students to skills, topics, and vocabulary used in funeral science. Unit topics include: scientific and legal vocabulary, study skills, test-taking skills, job duties of death-care professionals, licensing requirements including the National Board Exam (NBE) and an introduction to future classes organized by their domain on the NBE. (S)

Course outcomes

Upon completion of Orientation to Funeral Service, students will be able to:

1. Apply study skills and test taking skills to degree program curriculum and licensing exam materials
2. Identify the meaning of terminology for funeral sciences and related legal terms
3. Compare and Contrast Different Death-care jobs and the skills utilized
4. Summarize progression requirements of the program (AAS-Funeral Science)
5. Explain concepts included in:
 - i. Embalming
 - ii. Funeral Directing
 - iii. Restorative Art
 - iv. Funeral Service Marketing, Management, and Merchandising
 - v. Cremation and other forms of disposition
 - vi. Cemetery management and merchandise sales
 - vii. Preparation for final disposition
 - viii. Funeral Service Counseling
 - ix. Legal and Regulatory Compliance and Ethics
 - x. Pathology, Microbiology, Mortuary Chemistry, and Anatomy
 - xi. History of Death Care

A notification for prerequisite and semester offered updates for 2023-2024 was presented on behalf of the School of Business and Technology.

BUS1002 from (S) to (F, S)

BUS2413 from (S) to (D)

CIS1003 Remove Prerequisite and add See "Testing and Placement for Computer Concepts."

CIS1053 Remove Prerequisite and add See "Testing and Placement for Computer Concepts."

CIS1103 Remove Prerequisite CIS2913

CIS1203 Remove Prerequisite and add See "Testing and Placement for Computer Concepts."

CIS1403 should read: Prerequisite: CIS1053 or CIS1203 or CIS2503 or consent of instructor (S)

CIS1503 Remove Prerequisite note

CIS2353 Update course number under Prerequisites: CIS1803 or ART1803, CIS2003 or ART2003. (S)

Same as ART2353]

CIS2503 Remove Prerequisite and add See "Testing and Placement for Computer Concepts."

CIS2563 Remove Prerequisite and change from (S) to (F)

CIS2703 Remove Prerequisite
CIS2803 Remove Prerequisite
CIS2273 Remove Prerequisite
MACH2014 Certificate of Proficiency Mechatronics or Prerequisite MACH2004. (S)
MACH2018 Prerequisite: MACH2014 and TECH1044 (F)
TECH1044 Add Prerequisite: CIS1053
TECH1404 Remove Prerequisite
TECH2134 Change from (S) to (F)
TECH2324 Change from (F) to (S)
TECH2444 Change Prerequisite to TECH2314 only (S)
WELD1104 Change Prerequisite to read: WELD1134 Intermediate Shielded Metal Arc Welding (F,S)
WELD1134 Change Prerequisite to read WELD1024 Shielded Metal Arc Welding (F,S)
WELD1234 Change Prerequisite to read WELD1204 Gas Metal Arc Welding (F,S)
WELD1304 Change Prerequisite to read WELD1234 Intermediate Gas Metal Arc Welding (F,S)
WELD1434 Change Prerequisite to read WELD1404 Gas Tungsten Welding (F,S)
WELD1504 Change Prerequisite to read WELD1434 Intermediate Gas Tungsten Welding (F,S)

In a discussion about transcript evaluations, how to know a student is ready to graduate, etc. Robert shared that Degree Audit is updated after each Curriculum Committee Meeting.

A summary of 2022-2023 Curriculum Committee changes will be forthcoming.

The meeting adjourned at 11:01 a.m.