

Curriculum Committee Meeting Minutes
McClain Hall at 10:30 a.m.
November 30, 2022

Present: Beth Whitfield, Robert Shurley, Julia Gist, Katy Page, Lucy Haun, Jodi Gibson, Sarah Smith, Clay Berry, Jeffrey Hicks, Tamara Daniel, Karen Heslep, Jacob Hutchinson, Amanda Blume, Eddie Dry (Zoom), Matt Buel and Heather LaGoy
Absent: Cindy Turner, Tony Hartman, Matthew Reposa

Matt called the meeting to order at 10:30 a.m.

Minutes from the September meeting were approved as presented.

Beth said the School of Arts and Sciences would like to delete the prerequisites listed in the catalog for BIOL 1024, Human Anatomy & Physiology for Healthcare Professions & Lab.

From:

1024 Human Anatomy and Physiology for Healthcare Professions & Lab Studies the fundamentals of anatomy and physiology of the human body with emphasis on body structure, functions of each body system, and basic chemistry. Prerequisite: ACT score of 15 or better in English and reading. (F, S, SU)

To:

1024 Human Anatomy and Physiology for Healthcare Professions & Lab Studies the fundamentals of anatomy and physiology of the human body with emphasis on body structure, functions of each body system, and basic chemistry. (F, S, SU)

Eddie made the motion to accept the proposal as presented; Clay Berry seconded. Motion carried.

Karen presented:

Description of Proposal: We need to create three new courses with the same course description. I have included proposed course numbers but these numbers have not been approved by the registrar's office

BUS 2851 Business Capstone Project
CIS 2911 CIS Capstone Project
CIS 2913 CIS Capstone Project

The capstone prepares and develops students' skills for a technical work-stream leader role in their area of discipline within business and technology. Capstone projects will be inquiry and practice-centered and will draw upon areas of interest to the student and focus from the student's major. All capstones aim to bridge theory and practice and are aimed to have an impact on the professional life of students. Students are encouraged to apply and expend knowledge gained through the courses in their selected major as part of this process. An internship can be used to fulfill this course. A minimum of 40 hours of supervised work experience in an approved training situation is required per credit hour awarded.

These changes will be effective Fall, 2023.

Heather made the motion to accept this proposal as presented; Sarah seconded. Motion carried.

Description of Proposal: TC Information Systems Technology ADD an "OR" option to CIS 1113 to read as follows:

CIS 1113 A+ Computer Technician OR
CIS 2463 Linux

Clay made the motion to accept the motion as presented; Sarah seconded. Motion carried.

Description of Proposal: TC Web Development ADD an "OR" option to CIS 1113 to read as follows:

CIS 1113 A+ Computer Technician **OR**
CIS 2563 E-Commerce and Web Marketing

Heather made the motion to accept the proposal as presented; Sarah seconded. Motion carried.

Karen shared that Theresa Walker has taught ORT1011 First Year Experience for Funeral Science the past two fall semesters and it has limited enrollment to funeral science students only. This is a required course for the program and it is taken prior to admission into the program.

Description of Proposal: ORT 1021 First Year Experience for Funeral Science (same course description as for ORT 1011) **(F)**

NOTE: PLEASE UPDATE FUNERAL SCIENCE DEGREE CHECKLIST TO REFLECT NEW COURSE NUMBER.

Clay made the motion to accept this proposal; Eddie seconded. Motion carried.

Description of Proposal: Update Fall/Spring notification in course descriptions for the following courses:

CIS 1403 Spreadsheet Applications **(S)**
CIS 2563 E-Commerce and Web Marketing **(F)**

Effective Fall 2023

Description of Proposal: AAS Business Administration ADD an "OR" option to BUS 2841 Business Administration Internship to read as follows:

BUS 2841 Business Administration Internship **OR**
BUS 2851 Business Capstone Project

Jeffrey made the motion to accept the proposal as presented; Clay seconded. Motion carried.

Karen spoke to the following proposal stating this would provide an option for students 100% online since CIS1113 A+ Computer Technician isn't offered online.

Description of Proposal: AAS Programming/Mobile Development ADD an "OR" option to CIS 1113 and CIS 2903 to read as follows:

CIS 1113 A+ Computer Technician **OR**
CIS 2463 Linux

CIS 2903 Programming Internship **OR**
CIS 2913 CIS Capstone Project

Clay made the motion to accept the proposal as presented; Heather seconded. Motion carried.

Karen presented the following proposal:

Description of Proposal: AAS Digital Design ADD an "OR" option to CIS 2601 to read as follows:

CIS 2601 Graphic Design Internship **OR**
CIS 2911 CIS Capstone Project

Replace ART 1013 Design I with BUS 2843 Project Management

Eddie made the motion to accept the proposal as presented; Heather seconded. Motion carried.

Julia presented the following:

Description of Proposal:

- #1 Establish a traditional Registered Nursing Program on the ASUMH campus. The program will be a 63 hour AAS Degree program and will meet in a face to face format with classes and clinical Monday through Thursday. All General Education (prerequisites) will be completed prior to entering the RN program.
- #2 Add two new RN classes to the current RN class listing. These classes are introductory courses with basic knowledge and skills for the new nursing student. The new course numbers were approved by Deborah Shaw.
- #3 Change the current RN 6 hour courses to a 4-hour theory course plus a 2- hour clinical course. Each course description has also been updated to correspond with the current class format. All course numbers were approved by Deborah Shaw.

Julia said all this has been sent to the State Board of Nursing for their review at their January meeting. This program is scheduled to start June, 2023. An errata is needed to include the updated course number, and the student success course prefix update, etc. for the catalog.

Tony proposed the following changes in the paramedic degree plan. An errata is needed for the catalog based on this proposal.

Description of Proposal:

- 1. Change PAR 1214 to PAR 1215 Change the credit hours on the degree plan from 4.5 to 5. The course number change has been discussed and verbally agreed to be accepted.
- 2. Change the credit hours on PAR 2005 from 5.5 to 5 on the degree plan

Sarah made the motion to accept the proposal as presented; Heather seconded. Motion carried.

Dr. Gist stated that a faculty member will be added in the Spring semester for Health Sciences.

Next meeting will be January 27th at 10:30 a.m. in M108.

Meeting adjourned at 11:12 a.m.