

Operational Affairs Committee Minutes
September 23, 2022
9:00am, F208

Voting Committee Members Present:

Amanda Blum, Audrey Forbes, Denise Malloy, Paul Swanson

Absent: Terri Anderson, Carolyn Ellis, Laura Knox, Nickey Robbins, April Smith

Quorum not Established – We had the meeting with no voting taking place.

Non-voting members & guests attending: Breanne Bearden, Tina Bradley, Tamara Daniel, Eddie Dry, Jacob Hutchinson, Laura Yarbrough

Old Business

- I. The meeting was called to order by Past Chair Tina Bradley at 9:05 am.
- II. Purpose of Operational Affairs Committee was reviewed.
- III. Since we didn't make a quorum, the committee couldn't vote on officer positions but nomination and volunteers for Chair and Secretary were called for. Terri Anderson was nominated for Chair. As she was not present, Past Chair Tina Bradley agreed to contact her to see if she accepted the nomination. Amanda Blum was nominated for Secretary. Amanda accepted the nomination. A vote will take place via email so voting membership of the committee so that officers can be put into place.
- IV. Institutional Technology Workgroup membership update: 3 of the 4 workgroup member from last year have agreed to continue on this year. Those members are Wayna Dockins, Cindy Kirksey, and Tamyia Stallings. The past chair asked if anyone present was interested in joining the group. Paul Swanson agreed to be a member. The new Committee Chair may issue a call for further members since this just fills 4 spots and workgroups should have at least 5 members.

New Business

- I. A call was made for new business.
- II. A request was made to place additional picnic tables in the area around the start of the walking trail (beside Gotaas Hall). Students have mentioned a desire to gather there, perhaps have meetings or eat lunch. Past Chair will bring this request to the Chancellor.
- III. A request was made to consider the possibility of placing a pavilion near the start of the walking trail. It was mentioned some classes might even meet there if that was in place. Past Chair will bring this request to the Chancellor.
- IV. A question was raised about some of the landscaping around Gotaas Hall. There are junipers that died over the summer. Is the sprinkler system still working there? Past Chair will forward the question to Nickey Robbins.
- V. Laura Yarbrough noted that there were many policies and procedures that affect campus operations (Facilities Master Plan, etc) that had not been updated. She suggested that this Committee could be part of that update process and making sure the current needs were addressed since many of these were written years ago. The Committee agreed to be involved. Tina Bradley mentioned that there has been a project started on campus to address updating and organizing the many policies and procedures on campus. She said the ad hoc Policies Committee group would be involved in helping with this process as well.
- VI. It was announced that a new campus event is being planned for late October called The Haunted Trail. It is scheduled for the evening of Friday, October 28th. Details are still being finalized.
- VII. Notice was given that our current food service provider for campus, John Haile, will have his last day of operation on October 20th. Tentative plans are being discussed for replacement of this service. More information to come soon.
- VIII. A reminder was given that the process of developing a new long range plan for ASUMH will begin this semester. Our current 5-year long range plan will be replaced with an updated plan in 2023.

Meeting was adjourned at 9:30 am.