

**OFFICIAL MINUTES OF THE
COTTER PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING**

JULY 21, 2022 7:00 P. M.

The following members of the Board were in attendance for the meeting: Allen Franks, Luke Walker, Jimmy Morgan, Cameron Ross, and Russel Duggins. Administrators and other guests were also in attendance. Appropriate notice of this meeting has been given to local news media as well as posted on the District's website. Allen Franks called the meeting to order at 7:00 p.m.

APPROVAL OF MINUTES

Luke Walker made a motion, seconded by Russel Duggins, to approve the meeting minutes from the June 16th and June 23rd meetings.

The motion was unanimously approved. (7:02 pm)

Recommendation to Approve Food Service Bids/Purchases - Jayme Jones

The Cotter Food Service Department seeks bids annually for chemicals, milk, bread and grocery items. Bid notices are placed in the local newspaper and sent to all vendors, along with descriptions of items and usage for each. The lowest price item is chosen, except when the product does not meet our standards, in which case the next lowest priced item is ordered. Each invoice is checked for price accuracy or a request for credit is made. Food Service Director, Marcia Ivens requested approval for the noted items on the attached bid summary sheets.

Motion to Approve Food Service Bids/Purchases

Luke Walker made the motion, seconded by Jimmy Morgan, to approve the noted items from the attached bid summary sheets.

The motion passed unanimously. (7:05 pm)

Recommendation to Approve Food Service Director General Service Agreement - Jayme Jones

Superintendent Jones presented a General Service Agreement between Flippin School District and Cotter School District for the Food Service Director for the 2022-2023 School Year.

Motion to Approve Food Service Director General Service Agreement

Motion by Jimmy Morgan and seconded by Luke Walker to accept the General Service Agreement for Food Service Director as presented.

The motion passed unanimously. (7:09 pm)

Recommendation to Approve The Arkansas Public School Resource Center Renewal for 2022/2023

Superintendent Jones presented to the Board the recommendation to approve the Arkansas Public School Resource Center Renewal for 2022/2023.

Motion to Approve The Arkansas Public School Resource Center Renewal for 2022/2023

Motion by Jimmy Morgan and seconded by Russel Duggins to approve the Arkansas Public School Resource Center Renewal for 2022/2023.

The motion passed unanimously. (7:11 pm)

Recommendation to Renew Property and Vehicle Insurance

Superintendent Jones recommended renewing the Property Insurance and Vehicle Insurance for the 2022/2023 school year through the Arkansas Public School Insurance Trust at a cost of \$12,631.00 for the vehicle insurance and \$31,133.07 for the property insurance.

Motion to Approve Property and Vehicle Insurance

Motion by Luke Walker and seconded by Jimmy Morgan to approve the Renewal of Vehicle and Property Insurance.

The motion passed unanimously. (7:12 pm)

Building Construction Approval

Superintendent Jones presented to the Board the Approval letter for the Outdoor Pavilion Construction Project.

HVAC Approval

Superintendent Jones presented to the Board the Approval for the HVAC Replacement Project.

Continue with Construction of High School Addition

Superintendent Jones requested acceptance or denial to proceed with the construction of the High School Addition

Motion to Approve Construction

Motion by Russel Duggins and seconded by Cameron Ross to proceed with the construction of the High School Addition

The motion passed unanimously. (7:26 pm)

Freezer Update

Superintendent Jones presented the Board with details on the freezer purchase.

Pandemic-EBT Update

Superintendent Jones presented to the Board that the Pandemic-EBT is a Federal Program that the governor has implemented in the state with assistance from the USDA. All students at Cotter are eligible if they were sent home due to Covid illness or quarantine. Cotter has implemented the process with Kim Lipe as the Point of Contact.

Update on Fuel for District Vehicles

Superintendent Jones updated the Board on Fuel options for the district.

School Credit Cards

Superintendent Jones informed the Board that the School District Credit Cards have been moved from Farmers and Merchants to First Security.

Recommendation to Renew Pepsi

Superintendent Jones recommended renewing the contract with Pepsi as Soft Drink Provider for the District.

Motion to Approve Pepsi Renewal

Motion by Jimmy Morgan and seconded by Cameron Ross to approve the Renewal of Pepsi for the District.

The motion passed unanimously. (7:39 pm)

Safe School Conference Update

Superintendent Jones, High School Principal Clark Gustin, and Elementary Principal Airl Cheek presented to the Board information learned from the Safe School Conference.

Board Entered Executive Session - 7:55 PM

Board Exited Executive Session - 8:53 PM

Recommendations on Personnel Report – Jayme Jones

Superintendent Jones requested Board approval of the staff recommendations as submitted in the Personnel Report.

Motion on Personnel Report

Jimmy Morgan made the motion, seconded by Russel Duggins to approve recommendations on the Personnel Report as presented.

The motion carried unanimously. (8:54 pm)

Recommendation to Approve 22-23 Student Transfers - Jayme Jones

Superintendent Jones reviewed District Policy 4.4, requiring board approval of Petition to Transfer Request Forms, both into and out of the District (on a case-by-case basis during the regular school board meetings held in July and December). He stated the District has received a total of 5 requests to Transfer Out of District, 1 to Flippin, 2 to Mountain Home, and 2 to Yellville-Summit, and a total of 2 requests to Transfer Into District, all from Flippin. He recommended the board approve the transfers as submitted.

Motion to approve the transfers as submitted

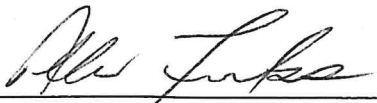
Jimmy Morgan made the motion, seconded by Cameron Ross, to approve the Petition to Transfer Request Forms for 2022/23 as submitted.

The motion passed unanimously. (8:54 pm)

ADJOURNMENT

Jimmy Morgan made a motion, seconded by Cameron Ross, to adjourn the meeting.

The meeting was adjourned at 8:54 p.m.


Allen Franks, President


Jimmy Morgan, Secretary