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| --- | --- |
| Logo, company name  Description automatically generated | **PRIOR LEARNING ASSESSMENT FORM**  Office of the Registrar  1600 South College Street, Mountain Home, AR 72653  870-508-6100 |

**Student Information**

|  |  |
| --- | --- |
| Last, First Name | Date |
| ASUMH Email | Academic Advisor |
| Banner ID | Signature |

**Course Credit Information**

|  |  |
| --- | --- |
| Course Name | Course Prefix and Number |
| Course Name (If needed for multiple courses) | Course Prefix and Number |
| Course Name (If needed for multiple courses) | Course Prefix and Number |

**Signatures**

|  |  |
| --- | --- |
| Faculty | Date |
| Faculty (If needed for multiple courses) | Date |
| Faculty (If needed for multiple courses) | Date |
| Dean | Date |
| Vice Chancellor of Academics | Date |
| Cashier’s office | Date |

**Instructions to complete Prior Learning Credit at ASUMH**

**Step 1**

Contact proper faculty member to request Prior Learning Credit for a college level course at ASUMH.

**Step 2**

Work with Faculty member to develop proper path to obtain Prior Learning Credit.

**Step 3**

Once Prior Learning Credit requirement is completed fill out Prior Learning Assessment Form. All signatures will need to be obtained before taking the form to the cashier’s office. Cashier’s signature will be completed once payment has been arranged for the Prior Learning Assessment fee.

**Step 4**

Once all signatures and payment have been gathered, the form will need to be taken to the registrar’s office for placement on the student’s ASUMH transcript.