

BIG CREEK



GOLF & COUNTRY CLUB

INFORMATION FOR PLANNING YOUR PARTY & EVENT/PARTY POLICIES

WHETHER YOUR BANQUET WILL CONSIST OF AN ELEGANT MEAL OR A THEMED DINNER, BIG CREEK GOLF AND COUNTRY CLUB CAN PROVIDE THE PERFECT SETTING FOR YOUR EVENT. WE ARE HERE TO MEET YOUR NEEDS. OUR BANQUET FACILITIES CAN ACCOMMODATE UP TO 200 PEOPLE FOR A SIT-DOWN DINNER, AND UP TO 250 PEOPLE FOR AN HORS D'OEUVRES RECEPTION. WITH OUR ATTENTION TO EVERY DETAIL, DELICIOUS FOOD & CREATIVE DECORATING, YOUR EVENT IS SURE TO BE A TREMENDOUS SUCCESS.

LET US FIND THE RIGHT FLAVOR FOR YOUR GROUP. WHATEVER THE OCCASION, WE OFFER A VARIETY OF MENUS TO SUIT INDIVIDUAL TASTES, FROM LIGHT & CASUAL TO ELEGANT. LET US HELP CREATE A CUSTOM MENU DESIGNED ESPECIALLY FOR YOU AND YOUR GUEST.

PARTY GUARANTEE: (FOR ALL PARTIES/EVENTS OF TWENTY-FIVE PEOPLE OR MORE). ONE OF THE MOST IMPORTANT DETAILS IN FINALIZING YOUR PRIVATE PARTY PLANS IS THAT YOU COMMUNICATE TO BIG CREEK GOLF AND COUNTRY CLUB A "CONFIRMED NUMBER OF GUESTS" TO ATTEND YOUR FUNCTION AT LEAST 48 HOURS IN ADVANCE. ONCE THE CONFIRMED NUMBER HAS BEEN ESTABLISHED, YOU WILL BE CHARGED FOR THE NUMBER OF GUESTS THAT ATTENDED THE PARTY, OR 100% OF THE FINAL CONFIRMED GUESTS, WHICHEVER NUMBER IS GREATER. IF NO FINAL CONFIRMATION NUMBER IS RECEIVED WITHIN 48 HOURS OF THE EVENT, THE CLUB WILL PREPARE AND CHARGE FOR 100% OF THE NUMBER GUEST ESTABLISHED AT THE TIME THAT THE EVENT WAS PLANNED. PAYMENT IS DUE AT END OF THE EVENT

FOODS, BEVERAGES, & MENU PRICING

THE BIG CREEK GOLF AND COUNTRY CLUB IS THE SOLE PROVIDER OF FOOD AND BEVERAGES SERVED. NO OUTSIDE FOODS OR BEVERAGES MAY BE BROUGHT INTO THE COUNTRY CLUB WITH THE EXCEPTION OF WEDDING/BIRTHDAY/RETIREMENT OR OTHER EVENT BAKED CAKES. OUTSIDE BOTTLE WINES MAY BE BROUGHT INTO THE CLUB, HOWEVER A CORKAGE FEE WILL BE CHARGED PER EACH BOTTLE OPENED. ALL APPLICABLE FEES AND MENU PRICES/COST ARE SUBJECT TO CHANGE AT THE DISCRETION OF THE COUNTRY CLUB AT ANY TIME. / THIS PLANNER DOES NOT SHOW EVERYTHING THAT BCC HAS TO OFFER, PLEASE REQUESTS OTHER OPTIONS IF NEEDED

BANQUET EVENT ORDER

Date:

CUSTOMER INFORMATION		EVENT INFORMATION	
Name: Phone Number: Email:		Event Date: Guest Count: Guaranteed Guest Count Due 48 hrs. before event:	
LOCATION AND TIMES			
Room	Start Time		
Menu Selections			
Description	Quantity	Price	Total
Billing Summary			
Subtotal of Selection & Other Charges			
Total:			
Special Instructions			
Customer Signature & Date		Director of Catering & Date	

You will be billed for 100% of your guarantee or the exact number of guests, whichever is higher. Prices listed on this contract are based on information provided. Changes in total price may occur due to additional requests. Payment is due at end of the event.