



ARKANSAS STATE UNIVERSITY - MOUNTAIN HOME

# ACADEMIC ADVISING

## ☒ Know Before You Go – Pre-Advising Checklist for New Students

- ☐ Review any remaining requirements from ASUMH Admissions Office and where possible complete all the requirements, i.e. high school/GED transcript, immunization records, transcripts from other colleges, placement scores, etc. You can still meet with your advisor if these steps are not complete, but it is more beneficial to have it done.
- ☐ Complete the Free Application for Federal Student Aid (FAFSA) if you have not done so. Information can be found at <https://asumh.edu/finaid/>. Also, if you are an Arkansas residence, be certain to complete the Arkansas *YOUniversal Scholarship* application for the Arkansas Lottery Scholarship and other state scholarships. You can find that information at <https://scholarships.adhe.edu/>. You can also explore other scholarship opportunities on the ASUMH Financial Aid website at <https://asumh.edu/scholarship/>.
- ☐ Complete any placement assessment as indicated in your admissions packet. You can schedule your assessment at the ASUMH Testing Center website at <https://asumh.edu/pages/main/337/testing-center/> or call 870.508.6209.
- ☐ Determine your career and education goals. These may change later, but for admissions, financial aid, and advising, a specific program or goal is needed. If you are undecided on your program of study, you may contact Career Services at 870-508-6274 or by email at [gtruell@asumh.edu](mailto:gtruell@asumh.edu). Your advisor may be able to provide some additional guidance.
- ☐ Participate in a New Student Orientation. Check with ASUMH Admissions for details.
- ☐ Review the Trail Guide (Academic Map) and ASUMH catalog for information related to your program of study.
- ☐ Be prepared to tell your advisor if you have concurrent credit, dual credit, AP credit, other college credit through CLEP, military experience, or extensive work experience, etc.
- ☐ Complete the [Student Assessment of Readiness for Online Learning Form](#).
- ☐ Know your scholarship and/or financial aid requirements. For financial aid purposes, full-time is 12 credit hours. To be eligible for loans you must be enrolled in a minimum of 6 credit hours. We recommend you allow 3 hours of study time per week, per credit hour, plus additional time to review course content and complete exams, quizzes, discussion posts, and other assignments. For example, with 12 credit hours, you would need to spend about 36 hours per week studying and completing course requirements.

## ☒ Know Before You Go – Pre-Advising Checklist for Returning Students

- ☐ Review your degree progress to verify which requirements you have met. This can be completed in your degree audit or by reviewing your degree checklist or Trail Guide for your degree program to see which classes are recommended for next semester.
- ☐ Prepare a list of questions or topics for discussion with your advisor. This might include your current degree program, elective courses, transfer information, internship opportunities, etc.
- ☐ Schedule your advising appointment. **You must meet with your academic advisor each semester before you will be able to register for courses. Your hold will not be lifted until you meet with your advisor.**
- ☐ Know your scholarship and/or financial aid requirements. For financial aid purposes, full-time is 12 credit hours. To be eligible for loans you must be enrolled in a minimum of 6 credit hours. We recommend you allow 3 hours of study time per week, per credit hour, plus additional time to review course content and complete exams, quizzes,

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