

**OFFICIAL MINUTES OF THE
COTTER PUBLIC SCHOOLS
BOARD OF EDUCATION MEETING
JULY 15, 2021 7:00 P. M.**

The following members of the Board were in attendance for the meeting: Allen Franks, Jimmy Morgan, Donald Marler and Robert Benedict. Administrators and other guests were also in attendance. Appropriate notice of this meeting has been given to local news media as well as posted to the District's website. Allen Franks called the meeting to order at 7:02 p.m.

APPROVAL OF MINUTES

Jimmy Morgan made a motion, seconded by Donald Marler, to approve the meeting minutes from the June 17th and June 29th meetings.

The motion was unanimously approved. (7:02 pm)

Recognition of Retirees - Vanessa Thomas Jones

Superintendent Jones recognized Mrs. Sandra Wilhite for her 38 years of service, and Doug Yates for his 10 years of service, to Cotter Public Schools. She thanked them for their dedication to Cotter Public Schools and presented each of them with a plaque.

Presentation by Johnson Controls - Rob Branscum and Alex Ray

Recommendation to Approve Food Service Bids/Purchases - Vanessa Thomas Jones

The Cotter Food Service Department seeks bids annually for chemicals, milk, bread and grocery items. Bid notices are placed in the local newspaper and sent to all vendors, along with descriptions of items and usage for each. The lowest price item is chosen, except when the product does not meet our standards, in which case the next lowest priced item is ordered. Each invoice is checked for price accuracy or a request for credit is made. Food Service Director, Marcia Ivens requested approval for the noted items on the attached bid summary sheets.

Motion to Approve Food Service Bids/Purchases (8:13 pm)

Donald Marler made the motion, seconded by Jimmy Morgan, to approve the noted items from the attached bid summary sheets.

The motion passed unanimously.

Recommendation to Approve Food Service Director General Service Agreement - Vanessa Thomas Jones

Superintendent Jones presented a General Service Agreement between Flippin School District and Cotter School District for the Food Service Director for the 2021-2022 School Year.

Motion to Approve Food Service Director General Service Agreement (8:14 pm)

Motion by Jimmy Morgan and seconded by Donald Marler to accept the General Service Agreement for Food Service Director as presented.

The motion passed unanimously.

Recommendation to Approve Elementary Handbook Changes

Elementary Principal Airl Cheek presented the Elementary Handbook revisions to the Board. Superintendent Jones recommended approval of the Elementary Handbook as presented with the addition of "with Administrative approval" added to the Dress and Appearance policy of teachers having the option of restricting hats and caps being worn in their classroom.

Motion to Approve Elementary Handbook Changes (8:22 pm)

Motion by Jimmy Morgan and seconded by Donald Marler to approve the Elementary Handbook as presented with the addition of "with Administrative approval" added to the Dress and Appearance policy of teachers having the option of restricting hats and caps being worn in their classroom.

The motion passed unanimously.

Presentation of Cotter Public School LED Road Sign - Vanessa Thomas Jones

Superintendent Jones presented the Board with proofs and an estimate for a LED Road Sign.

Recommendation to Renew Property and Vehicle Insurance

Superintendent Jones recommended renewing the Property Insurance and Vehicle Insurance for the 2021/2022 school year through the Arkansas Public School Insurance Trust at a cost of \$11,743.00 for the vehicle insurance and \$26,685.49 for the property insurance.

Motion to Approve Property and Vehicle Insurance (8:34 pm)

Motion by Donald Marler and seconded by Robert Benedict to approve the Renewal of Vehicle and Property Insurance.

The motion passed unanimously

Board Entered Executive Session - 8:34 PM

Board Exited Executive Session - 10:31 PM

Recommendation to hire Stefanie Wright – Vanessa Thomas Jones

Superintendent Jones proposed the recommendations as presented by Elementary Principal Airl Cheek to offer an employment contract to Stefanie Wright as Title 1 Paraprofessional for the 2021-2022 school year.

Motion to hire Stefanie Wright (10:31 pm)

Jimmy Morgan made the motion, seconded by Robert Benedict to hire Stefanie Wright as recommended.

The motion was unanimously approved.

Recommendation to hire Ashley Lipe and Brittainy Gann – Vanessa Thomas Jones

Superintendent Jones proposed the recommendations as presented by Elementary Principal Airl Cheek to offer employment contracts to Ashley Lipe and Brittainy Gann as Special Education Paraprofessionals for the 2021-2022 school year.

Motion to hire Ashley Lipe and Brittainy Gann (10:32 pm)

Jimmy Morgan made the motion, seconded by Robert Benedict to hire Ashley Lipe and Brittainy Gann as recommended.

The motion was unanimously approved.

Recommendation to Remove POC Stipend from Vanessa Thomas Jones Contract

Superintendent Jones recommended that the Point of Contact stipend be removed from her contract.

Motion to Remove POC Stipend from Vanessa Thomas Jones Contract (10:32 pm)

Jimmy Morgan made the motion, seconded by Robert Benedict to remove the Point of Contact as recommended..

The motion was unanimously approved.

Recommendation to add ten (10) days to Nurse Kim Lipe's contract.

Superintendent Jones recommended adding ten (10) days to Kim Lipe's contract and to assign her as Public Schools' Point of Contact for the 2021-2022 school year.

Motion to Add ten (10) days to Kim Lipe's Contract (10:32 pm)

Jimmy Morgan made the motion, seconded by Donald Marler to add ten (10) days to Kim Lipe's contract and to assign her as the Point Of Contact for Cotter Public Schools for the 2021-2022 school year as recommended.

The motion was unanimously approved.

Recommendation to Approve 21-22 Student Transfers - Vanessa Thomas Jones

Superintendent Jones reviewed District Policy 4.4, requiring board approval of Petition to Transfer Request Forms, both into and out of District (on a case-by-case basis during the regular school board meetings held in July and December). She stated the District has received a total of 2 requests to Transfer Out of District, 1 to Flippin and 1 to Mountain Home, and a total of 4 requests to Transfer Into District, all from Flippin. She recommended the board approve the transfers as submitted.

Motion to approve the transfers as submitted (10:33 pm)

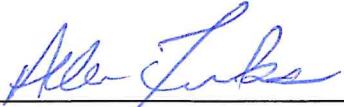
Donald Marler made the motion, seconded by Jimmy Morgan, to approve the Petition to Transfer Request Forms for 2021/22 as submitted.

The motion passed unanimously.

ADJOURNMENT

Jimmy Morgan made a motion, seconded by Donald Marler, to adjourn the meeting.

The meeting was adjourned at 10:34 p.m.



Allen Franks, President



Jimmy Morgan, Secretary