



# Independent Contractor Service Agreement

AGREEMENT between ASUMH and Contractor

Name on W-9

Contractor Name: \_\_\_\_\_

Business Name (if applicable): \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Cell Phone: \_\_\_\_\_ Alternative Phone: \_\_\_\_\_

E-mail address: \_\_\_\_\_

In consideration of the mutual promises between the parties as stated below, IT IS HEREBY AGREED as follow:

ASUMH contracts with CONTRACTOR to serve as an independent contractor to provide the following services at the days, times, and places stated below:

Class/Program Title	Enrollment Min.-Max.	Cost (for participant)	Start Date	Ending Date	Time/ Day(s) of week	# of Weeks	Location (or location type)

**Class Description (50 words or less):**

Use previous class description

Sending descriptions via email attachment (use when teaching multiple class titles)

The Contractor and ASUMH will split the course fees using an \_\_\_\_% / \_\_\_\_% split with the contractor receiving \_\_\_\_%. Payment is only for classroom hours worked. Preptime is not included. There will be no compensation for canceled classes.

Supply fee payable to instructor by registrant at first class: \_\_\_\_\_ (only applies to consumable supplies and must be approved in advance)

I give my permission to ASUMH to provide registrants/potential registrants with the following information upon request when additional information that is not included in the class description is needed: \_\_\_\_\_ Email Address \_\_\_\_\_ Cell Phone # \_\_\_\_\_

**I (THE “INSTRUCTOR”) HEREBY AGREE TO PROVIDE, FURNISH, OR PERFORM THE SERVICES SPECIFIED ABOVE AND HAVE READ AND UNDERSTAND THE FOLLOWING INSTRUCTIONS AND GUIDELINES PERTAINING TO THESE SERVICES AND AGREE TO ABIDE BY THEM:**

