



Lifetime Ceramic Surface

## LCS<sup>3</sup> Porcelain™ Writing Surfaces

Claridge Products and Equipment stands behind every product we make; we are confident that with the proper care and maintenance, our products are the most durable of any in the industry today. Please take time to read and follow the guidelines we've outlined to ensure that your visual display surfaces will reach their full potential for the life of the product.

### INITIAL PREPARATION

**1. Removal of Protective Film** — Every porcelain markerboard will be delivered with a protective film on the surface to protect it during transit. Once you install your board and are ready to put it to use, you must do the following:

- REMOVE the protective covering.
- Carefully peel the film back and away from the board.

**2. Initial Preparatory Cleaning** — In order to ensure that your surface will function properly, it is extremely important to properly clean the board prior to its initial use.

- Using a clean, dry cloth and a non-abrasive liquid cleanser, gently clean the entire board to loosen any residue from the board.
- Using a dry cloth, wipe the entire surface to remove all dirt and residue from step one.
- Using clean water, rinse the entire board.
- Using a dry towel, wipe the entire board dry.

**Important Note:** *The rinsing and drying steps are extremely important and skipping these steps may cause under-performance of your product.*

### DAILY USE, CARE AND MAINTENANCE

LCS<sup>3</sup> Porcelain markerboards are much like glass and can be maintained in a very similar fashion. They may be cleaned as often as required and will not be damaged as long as the proper cleaning methods are used. Here are a few tips to keep your Claridge LCS<sup>3</sup> Porcelain Markerboard in optimal condition:

- **Use the proper cleaners.** We recommend using our Claridge 683 Board Cleaner, a similar ammoniated cleaner, or even Windex® containing ammonia.
- **Use the proper markers.** All dry erase markers will write legibly on a Claridge LCS<sup>3</sup> Porcelain markerboard, but not all will erase properly due to their composition. We recommend the use of Claridge dry erase markers or a similar solvent-based marker. Low odor markers, which are water based, do not perform as well due to the increased drying time and the more intense bond between the ink and the surface. Use of low order markers will lead to "ghosting" even with proper cleaning.
- **Clean Regularly.** If you use your board daily, we recommend that you clean the surface at least twice per week. In addition, it is important to know that leaving ink on the board for an extended period of time can lead to "ghosting". We recommend that you erase your board on a regular basis. If this is not possible, it may be necessary to clean your board following the steps outlined above to return the surface to its original condition.

**Removing Permanent Marker.** It is not the end of the world and it can be fixed. Please follow these simple steps to restore your board's appearance.

- Moisten a clean, dry cloth with isopropyl alcohol. (Use less alcohol for chalkboards)
- Wipe the board in a circular motion to loosen marker residue.
- Rinse with clear water.
- Dry the board with a clean cloth.
- Repeat these steps as often as necessary to remove all residues.