

DIAMOND CITY REGULAR COUNCIL MEETING AGENDA
DIAMOND CITY, ARKANSAS
September 27, 2018 7:00 p.m.
Diamond City Community Center
232 Grand Avenue, Diamond City, AR 72644

1. Invocation and Pledge of Allegiance
2. Call to Order: Troy Bureson, Interim Mayor (Please silence all cell phones)
3. Roll Call: Tina Jackson, City Recorder
4. Comments from the Public (Agenda Items) *If you wish to speak to an agenda item, please put your name and topic on the paper provided and turn them into the Recorder.- 3 minutes)*

5. **Approve Agenda** *Amended (10 I) Approved* Council

6. **Approval of Minutes** Council
 A. August 28, 2018 – Regular Council Meeting
 B. August 31, 2018 – Special Council Meeting

7. **Reports**

- | | | |
|--------------------------------|----------------|-------------------|
| A. Public Works | Duane Horton | PW Director |
| B. Police | Chris Patrick | Chief of Police |
| C. Community Center | Wanda Van Dyke | President |
| D. Finance Report | Jane Henderson | Interim Treasurer |
| 1. Approval of Finance Report | | Council |
| E. Sugarloaf Wastewater Report | Greg Wilson | Committee |
| F. Parks and Rec. Report | Shari Marshall | Committee |
| G. Mayor's Report | Troy Bureson | Interim Mayor |
| 1. S.I.D. Update | | |

*Exec. Session
 Public Works
 Comp Time*

8. **Old Business**
 A. Good Neighbor Food Cupboard Lease update

9. Executive Session

10. **New Business**

- A. Appointment of Community Center Board Members
- B. Resolution 16-2018 - Authorizing Salary Adjustment for Tina Jackson - *Motion failed (Lack of a second)*
- C. Planning and Zoning - Accepting Jim Wisnieski's Resignation
- D. Planning and Zoning - Appointing New Member - *Jamie Nussner (Swore In)*
- E. Amend Ordinance 01-2018 - Organizational Ordinance
- F. Ordinance to Establish Job Descriptions *(2018-07) Purchasing Procedure*
- G. Resolution to Redefine City Commitment to LBAA *(17-2018)*
- H. Resolution to Pay Debt for Revenue Office services in Lead Hill *(18-2018)*
- I. Water Bill (amended item)*

11. Comments from the Public (Any Issue related to City Business - 3 minutes)

12. Announcements – Next Regular Council Meeting will be October 23, 2018

13. Adjourn

6A

REGULAR MEETING MINUTES OF THE DIAMOND CITY CITY COUNCIL
September 27, 2018 7:00 P.M.
DIAMOND CITY COMMUNITY CENTER

Invocation: Gina Whited

Pledge of Allegiance: Don Bennett

Call to order: The meeting was called to order at 7:01 P.M. by Interim Mayor Troy Burleson.

Roll Call:	Carolyn Arnold	Present	(Mayor Burleson was included to complete quorum)
	Don Bennett	Present	
	Larry Brown	Absent	
	Rick Van Dyke	Absent	
	Jim Wisnieski	Absent	
	Gina Whited	Present	

Approval of the Agenda: Mayor Burleson requested to amend the agenda, adding line item 10”I” Water Bill to the agenda. Don Bennett made the motion to approve the agenda as amended, second by Gina Whited. All present voted yes by voice vote, none opposed.

Motion passed.

Approval of Minutes: Don Bennett made the motion to approve the minutes of *08/28/2018 and 08/31/2018*, second by Carolyn Arnold. All present were in favor by voice vote. None opposed.

Motion passed

REPORTS

PUBLIC WORKS

No one available to give the Public Works report.

POLICE REPORT

Chief Chris Patrick gave the Police report.

He stated that they were contracted with the virtual training academy on line and also the State of Arkansas has added on line training courses.

Chris reported that a lost title will need to be filed for the 2007 Crown Vic police vehicle and the police boat trailer title has been sent to Little Rock.

COMMUNITY CENTER

Vice-President Randy Center gave the Community Center report.

Randy reported the end of August balance was \$6,528.63, with some outstanding checks that are not included in the reported amount and the September balance was approximately \$5,700.00.

FINANCIAL REPORT

Interim Treasurer, Jan Henderson gave the financial report and stated the report reflected an incorrect amount for the vehicle insurance premium, but has since been corrected. She reported that there have been several other corrections made since the report was printed.

Don Bennett made a motion to approve Financial Report, was second by Gina Whited. All present were in favor by voice vote. None opposed

Passed and Approved

SUGARLOAF WASTEWATER REPORT

Greg Wilson gave the Sugarloaf Wastewater report. Greg reported revenue of \$15,521.00 with \$12,282.00 in disbursements. He reported that they were looking to purchase chemicals from outside services to help with the lime deposits.

PARKS AND REC REPORT

Shari Marshall gave the Parks and Rec. report.

She reported the upcoming events scheduled and that her report included the budget for 2018. She stated that they would like to replace the stage curtains and roof for the pavilion in the Park, etc. She explained that the cost to have the Cody Slaughter concert was going to be \$800. She reported that the approximate funds raised should be \$4,000.00, but didn't expect but about \$2,500.00.

EXECUTIVE SESSION: PUBLIC WORKS DIRECTOR - COMP TIME

Executive session was called by Mayor Burleson @ 7:30 p.m. and returned from executive session @ 7:40 p.m.

Mayor Burleson explained that the Public Works Director is owed for *accrued comp time*. He requested approval from the council to pay comp time, with the proper supporting documentation to validate number of comp time hours worked.

Don Bennett made the motion to approve paying comp time (with supporting documentation provided), seconded by Carolyn Arnold. All present were in favor by voice vote. None opposed.

Passed and Approved

MAYORS REPORT

Mayor Troy Burleson read aloud his submitted report of all the accomplishments that have taken place in the last 30 days.

In his report, he stated there were several things he had discussed with the City Council before he would accept the Interim Mayors position such as:

- The energy put into the City would be positive even though we might disagree.
- Addressing some issues with a couple of employees.
- Accepting the Interim Mayor position with no salary, benefits or expenses.
- Resolve some of the city's pending issues and move them forward in a positive direction
- Display a spirit of love and forgiveness with each other and this City.
- Look for the positive and find solutions.
- Working with Sabrina Healea regarding the S.I.D. liens. He stated that all liens would require the full amount paid before the releasing of liens. The invoices will be sent for the proper amount and if not paid, then an additional lien will be placed on that property after 90 days.
- Ozark Mountain Rural Water Districts has given notice of raising water rates by .35 and minimum of 2% annually.
- Announced that there will be meeting to discuss the Employee Handbook on October 9th @ 6:00 p.m.
- A public meeting is scheduled for October 16th @ 6:00 p.m. regarding Public Works issues.
- A "Vision and Ideas" session would be held on November 1, 2018 @ 6:00 p.m.
- The Good Neighbor Food Cupboard has negotiated a lease and the attorney is writing up the terms and would be ready to present to the Food Cupboard directors.

NEW BUSINESS

Create Diamond City Community Center Board

Don Bennett made a motion to create Community Center Board, seconded by Carolyn Arnold. All present were in favor by voice vote. None opposed.

Passed and Approved

Accept Diamond City Community Center Board Members

Carolyn Arnold made a motion to accept six (6) members to the Diamond City Community Center Board, seconded by Don Bennett. All present were in favor by voice vote. None opposed.

Passed and Approved

Mayor Burleson expressed his thanks to Randy Center for all his hard work and volunteering his time to the Community Center. Randy also wanted Steve Jackson recognized for all the time and volunteer work he has done for the Community Center.

Resolution 16-2018 – Authorizing Salary Adjustment for Tina Jackson

Troy Burleson made the motion to approve the 1st reading, seconded by Carolyn Arnold. All present were in favor by voice vote. Resolution was read aloud by Attorney Grady.

Mayor Burleson announced the Resolution was open for discussion. No discussion.

Troy asked the attorney if the city can be liable and what the legal ramifications were if the Resolution was not passed. Attorney Grady advised that the city would be held liable since an elected officials salary cannot be reduced.

Mayor Burleson made the motion to adopt Resolution 16-2018. No second motion was given.

Motion Failed (Lack of second)

Accepting Jim Wisnieski’s resignation from Planning and Zoning Board

Don Bennett made the motion, seconded by Carolyn Arnold. All present were in favor by voice vote. None opposed.

Passed and Approved

Planning and Zoning – Appointing Jamie Nuessner

Carolyn Arnold made a motion to appoint Jamie Nuessner to the Planning and Zoning Board, seconded by Don Bennett. All present were in favor by voice vote. None opposed

Passed and Approved

Jamie Nuessner was then officially sworn in by Mr. Thompson.

Amended Ordinance 01-2018

Attorney Grady advised that Ordinances must follow what the state law requires.

Mayor Burleson read the “Mission Statement” from the existing Organizational Ordinance 01-2018.

Carolyn Arnold made a motion to approve the 1st reading of the amended Ordinance 01-2018, seconded by Don Bennett. All present were in favor by voice vote. None opposed.

Motion passed

Mayor Burleson asked for any comments regarding Ordinance 01-2018. Some comments were given by the attending audience.

Carolyn Arnold made a motion to approve the 2nd reading by title only, seconded by Don Bennett. All present were in favor by voice vote, none opposed.

Motion passed

Carolyn Arnold made a motion to waive the 3rd reading, seconded by Don Bennett. All present were in favor by voice vote, none opposed.

Motion passed

Carolyn Arnold made a motion to Adopt Amended Ordinance 01-2018, seconded by Don Bennett. All present were in favor by voice vote, none opposed.

Passed and Approved

Ordinance 2018-07 – Purchasing Procedure

Attorney Steven Grady read aloud Ordinance 2018-07 in its entirety.

Motion passed

Carolyn Arnold made a motion to approve 2nd reading by title only, seconded by Don Bennett. All present were in favor by voice vote, none opposed.

Motion passed

Carolyn Arnold made a motion to approve 3rd reading, seconded by Don Bennett. All present were in favor by voice vote, none opposed.

Motion passed

Carolyn Arnold made a motion to approve emergency clause, seconded by Don Bennett. All present were in favor by voice vote, none opposed.

Motion passed

Carolyn Arnold made a motion to adopt Ordinance 2018-07, seconded by Don Bennett.

Roll call vote was taken:

Carolyn Arnold – yes

Don Bennett – yes

Gina Whited – yes

Mayor Burleson – yes

Passed and Approved

Resolution 17-2018 – Redefine City Commitment to LBAA

Attorney Steven Grady read aloud Resolution 17-2018 in its entirety. No debate

Carolyn Arnold made a motion to approve Resolution 17-2018, seconded by Don Bennett.

All present were in favor by voice vote. None opposed.

Motion passed

Carolyn Arnold made a motion to adopt Resolution 17-2018, seconded by Don Bennett.

All present were in favor by voice vote. None opposed.

Passed and Approved

Citizen Randy Center expressed his discontent regarding the use of funds and financial interest gained by the previous Mayor Jan Hudson.

Resolution 18-2018 – Pay Debt for Revenue Office Services in Lead Hill

Attorney Steven Grady read aloud Resolution 18-2018 in its entirety. No debate

Carolyn Arnold made a motion to approve Resolution 18-2018, seconded by Don Bennett.

All present were in favor by voice vote. None opposed.

Motion passed

Carolyn Arnold made a motion to adopt Resolution 18-2018, seconded by Don Bennett.

All present were in favor by voice vote. None opposed.

Passed and Approved

WATER BILL - ADJUSTMENT

Mayor Burleson explained the request to adjust a citizen's water bill was due to meter failure (no leak detected).

Carolyn Arnold made a motion to readjust water bill of \$2,950.27, back to a normal average reading, second by Don Bennett.

All present were in favor by voice vote. None opposed.

Passed and Approved

Citizen Kay Hollingsworth commented "Not all water bill issues get adjusted."

COMMENTS

Citizens Kenny Bollinger, Willie Dean, Cristy Olcott and Randy Center expressed their discontent and concerns to the attending council members Carolyn Arnold, Don Bennett and Gina Whited, regarding their decision not to approve Resolution 16-2018 - Authorizing Salary Adjustment for Tina Jackson, which failed by lack of a second motion.

ANNOUNCEMENTS

Mayor Burleson announced that the next regular monthly council meeting would be on October 23, 2018 @ 7:00 p.m.


ADJOURN

Don Bennett made a motion to adjourn and was seconded by Carolyn Arnold. All present were in favor by voice vote. Meeting was adjourned @ 9:17p.m.

ATTEST:


Tina Jackson, City Recorder

APPROVED:


Troy Burleson, Interim Mayor