

DIAMOND CITY REGULAR COUNCIL MEETING AGENDA
DIAMOND CITY, ARKANSAS
March 27, 2018 6:00 p.m.
Diamond City Community Center
232 Grand Avenue, Diamond City, AR 72644

1. Invocation and Pledge of Allegiance
2. Call to Order: Mayor, Jan Hudson (Please silence all cell phones)
3. Roll Call: Tina Jackson, City Recorder
4. Comments from the Public (Agenda Items) *If you wish to speak to an agenda item, please put your name and topic on the paper provided and turn them into the Recorder.- 3 minutes)*

City Council Members

Ward 1 – Don Bennett
Ward 2 – Larry Brown
Jim Wisnieski

Ward 3 – Gina Whited

5. **APPROVE AGENDA** Council

6. **APPROVAL OF MINUTES (No minutes for February – Mtg. was cancelled)** Council
 - a. January 09, 2018 – Budget Meeting
 - b. January 23, 2018 – Regular Monthly Meeting

7. **ACCEPTANCE OF RESIGNATIONS** Council
 - a. Finance Director – Ed Zehr
 - b. City Council/Ward 1– Jacob Powell

8. **REPORTS**

a. Public Works	Duane Horton	PW Director
b. Police	Chris Patrick	Chief of Police
c. Community Center	Wanda Van Dyke	President
d. Finance Report		
1. Approval of Finance Report (Submitted by Ed Zehr)		Council
e. Sugarloaf Wastewater Report		Committee
f. Planning & Zoning Report		Committee
g. Mayor’s Report		Mayor
1. Rescinding Resignation		
2. Water/Sewer Rate Adjustment		
3. State of Arkansas Audit		
4. Street Paving		
5. Water Tank Repair		

9. **NEW BUSINESS**
 - a. Resolution 03-2018 - Dissolve Finance Director position Council

 - b. Appoint Open Council Position Council
 1. **Ward 1 - (One OPEN Position)**
 - a. Barbara Lucas
 - b. Peggy Satterwhite
 - c. Carolyn Arnold

 2. Candidate swear-in ~ **Ward 1** Mr. Thompson

- c. Appoint Open Council Position
 - 1. **Ward 3 - (One OPEN Position)** Council
 - a. Richard Van Dyke Jr.
 - b. Stephen Waltmire
 - c. Charles Grimes
 - d. George Shuster
 - e. Don West
 - f. Michael Crase
 - 2. Candidate swear-in ~ **Ward 3** Mr. Thompson
- d. Interim Treasurer - **Salary** Amount Council
- e. Appoint Open Position Council
 - 1. **Interim Treasurer**
 - a. Jane Henderson
 - b. Victoria French
 - 2. Candidate swear-in ~ **Interim Treasurer** Mr. Thompson
- f. Approval for **RV Sites** (Rose Middleton) Council

10. **OLD BUSINESS**

- a. Duncan Variance Appeal Council

11. Comments from the Public (Any Issue related to City Business - 3 minutes)

12. Announcements – Next Regular Council Meeting will be April 24, 2018 @ 6:00 p.m.

13. Adjourn

REGULAR MEETING MINUTES OF THE DIAMOND CITY COUNCIL MEETING

March 27, 2018 6:00 P.M.

DIAMOND CITY COMMUNITY CENTER

232 Grand Ave., Diamond City, AR 72644

Invocation: Gina Whited

Pledge of Allegiance: Dave Thompson

Present: Ed Zehr, Finance Director
Grant Ragland, City Attorney

Call to order: The meeting was called to order at 6:01 P.M. by Mayor Jan Hudson.

Roll Call: Tina Jackson, City Recorder

Don Bennett	Present
Larry Brown	Present
Gina Whited	Present
Jim Wisnieski	Present

Amend agenda: Mayor Hudson requested to amend agenda to move 8h State Representative Jack Fortner to be placed as #7. Larry Brown also requested to amend numerous items.

Larry made to motion to approve the agenda as amended, Jim Wisnieski second. All were in favor by roll call vote.

Motion passed

Approval of Minutes: Mayor Hudson recommended to the Council not to approve minutes due to items she felt that needed to be included and were not. Larry Brown made a motion to table the approval of 1/16/18 and 1/23/18 minutes until next meeting, Don Bennett second. All were in favor by voice vote.

Motion passed

Approval to Accept Resignation: Jim Wisnieski made a motion to accept Jacob Powell's resignation, Don Bennett second. All were in favor by roll call vote.

Motion passed

State Representative Jack Fortner: Mayor Hudson introduced Mr. Fortner. He explained how the recommended candidates were selected. He introduced Lanny Richmond with the Municipal League. Mr. Fortner explained that a group was selected to have a meeting to try to resolve the issues that was seriously affecting the City of Diamond City. He announced the people that were involved in this meeting was Jan Hudson, Troy Burleson, Grant Ragland and Lanny Richmond. Mr. Fortner explained that the group made an agreement on the candidates selected.

Candidate chosen for open City Council positions – Ward 1:

Carolyn Arnold was chosen for Ward 1.

Jim Wisnieski made the motion to approve Carolyn, Larry Brown second. All were in favor by roll call vote.

Motion passed

Candidate chosen for open City Council positions – Ward 3:

Rick Van Dyke was chosen for Ward 3.

Larry Brown made the motion to approve Rick Van Dyke, Jim Wisnieski second. All were in favor by roll call vote.

Motion passed

Swearing in chosen Candidates:

Mr. Thompson swore in chosen candidates Carolyn Arnold and Rick Van Dyke.

Accepting Ed Zehr resignation:

Jim Wisnieski made the motion to accept Ed Zehr's resignation, Larry Brown second. All were in favor by roll call vote.

Motion passed

REPORTS

PUBLIC WORKS

Mayor Hudson gave the report for Public Works, stating Cappie Horton was out sick. She stated that the water tower needed to be inspected and Cappie suggested that the water tower be disconnected and noticed more water pressure. The Health Department will have to approve before disconnect. He said the estimated cost would be \$40,000.00 to repair the water tank. Jim Wisnieski asked if there would be enough water for the Fire Dept. if disconnected, but Jan stated that the water hydrants would have to be tested first. A estimate just to inspect the water tank was \$2,900.00.

POLICE DEPARTMENT

Chris Patrick was called upon to give the Police report.

Chris Patrick was asked about the Mutual Aid agreement between cities, but the decision was made that more discussion needed and suggested the Council needed to look at the contract again

COMMUNITY CENTER

Mayor Hudson asked President, Wanda Van Dyke to give the Community Center report. Wanda provided the Council with the Community Center budget and financial report. She pointed out the 2018 Budget reflected city support of \$700.00 instead of the \$1,000.00 agreement. She stated that due to the decreased city support, the custodial services would be eliminated. The Community Center had a meeting on March 13th. Discussion was made regarding the change in the budget and that the expenditures were twice as much as what is being taking in. Information is being collected regarding replacing the stove in the kitchen and looks like cost will be approximately \$900 to \$2,000 to replace.

FINANCIAL REPORT

Mr. Ed Zehr gave the financial report. He stated the budget was down \$8,000 due to the unexpected payment to Sugarloaf. He stated Sewer had an increase in cost of processing fee. Mayor Hudson stated that \$18,000 was received last year for FEMA money. Culverts were purchased and used with FEMA money.

Mayor Hudson stated that the Water account is good, but sewer account struggles due to the city pays a set rate no matter the usage and is looking at numbers for adjustment.

Ed commented the Water Department account was budgeted \$10,000 for operations only.

Jan requested the council needed to look at money for Capital Outlay.

Don Bennett made a motion to approve the finance report, Larry Brown second. All approved by roll call vote.

Motion passed

SUGARLOAF WASTEWATER REPORT

The Mayor called upon Greg Wilson to give the Sugarloaf Wastewater report.

Greg told the council that they had received the full payment from the City of Diamond City.

MAYOR REPORT

Mayor Hudson announced she had rescinded her resignation. She also stated that there is a current audit being conducted.

Ed Zehr commented that there is no budget for Capital Outlay and Large Maintenance for this year. Carolyn Arnold asked if there has been any projects allocated for this year from the Capital Outlay account and that it would be easier to approve if they knew how much the Fire Department was going to contribute.

Jim Wisnieski commented that he did not remember any discussion or approval for the Street Project cost that was being asked for approval according to the document submitted in the packet. Mayor Hudson said she would get with Wally the Fire Chief regarding cost and how much they would be contributing.

Sandy Martin phoned Wally and he stated they would contribute \$23,000 for the front half of the Fire Department area. Jim Wisnieski made a motion to approve **up to \$30,000** towards paving of the Fire Department, second by Rick Van Dyke. All approved by roll call. **Motion Passed**

NEW BUSINESS

Resolution 03-2018 – Dissolve Finance Director position

Grant Ragland stated NO resolution needed.

Interim Treasurer Salary/Appointment

Larry Brown asked how much salary was paid in the past and Jan stated \$28,000.00 annually. Jim Wisnieski asked how much Ed Zehr was being paid and Ed stated \$16,900.00 salary. The Council questioned Jane Henderson on how much she would be willing to accept. She stated she would accept what Ed Zehr's salary was at \$16,900. Larry Brown made a motion to *appoint Jane Henderson as Interim Treasurer*, Rick Van Dyke second. All were in favor by roll call vote.

Executive Session

Jim Wisnieski made a motion to amend agenda to go into Executive Session, second by Larry Brown. All were in favor by voice vote.

Executive Session began @ 7:46 p.m. and returned from Executive Session @ 7:48 p.m.

Jim Wisnieski made a motion to pay Jane Henderson \$16,900 annual salary, Carolyn Arnold second. All were in favor by roll call vote. **Motion passed**

Mayor Hudson requested approval for Ed Zehr to stay to train as long as needed.

Dave Thompson swore in Jane Henderson as Interim Treasurer.

Pine Street Property Removal

Grant Ragland suggested that an appraisal needed to be done. Jim Wisnieski expressed his concern regarding the bids being opened prior to Council meeting and not in open forum. He stated that there were two bids turned in but only one was presented to the board. No action taken. New bidding process required.

OLD BUSINESS

DUNCAN HEARING

The Duncan's were present along with their Attorney Phillip Moon. Affidavit was presented and copies provided to the Mayor and Council for approval to detach from the city. Mr. Moon explained the rules were not followed regarding annexing this property in a timely manner. They were asking that the council approve to detach the Duncan property of approximately 70 acres. Mr. Moon stated that he and Grant Ragland will corroborate creating an Ordinance. After much discussion, Rick Van Dyke made a motion to unannex the Duncan property from the city, Larry Brown second. Roll call vote was taken:

Carolyn Arnold - Abstain

Don Bennett – yes

Larry Brown – yes

Jim Wisnieski – yes

Gina Whited – no

Rick Van Dyke – yes
Motion Passed

PUBLIC COMMENTS

None

ANNOUNCEMENTS

Large item pickup on April 4th and Vet Clinic on April 7th.


Don Bennett made a motion to adjourn and was seconded by Rick Van Dyke. All were in favor and meeting was adjourned at 8:18 p.m.

ATTEST:



Tina Jackson, City Recorder

APPROVED:



Jan Hudson, Mayor
Tina Jackson/acting
Mayor