

Pope County Library System
Board of Trustees' Regular Meeting
Pope County Library
Heritage Hall

Minutes

March 22nd, 2017

I. Call to order

Jeanie Gray called to order the regular meeting of the Pope County Library System Board at 4:01 p.m. on Wednesday, March 22nd, 2017.

II. Roll call

The following people were present: Jeanie Gray, Chair, Bob Hardin, Mariola Payne, and Kay Sunderland. Others present: Melanie Goad, Children's Librarian, Charlotte Goodwin, and Kevin Massey, Staff Representatives; Dr. Van Tyson, *Atkins Chronicle/Dover Times*; Patricia Spears, *Courier News*, and Shawn Pierce, Director.

III. Motion to approve the February 22nd, 2017 minutes.

Motion: Hardin

Second: Sunderland

Approved: Unan

IV. Financial Report

Based on advice from both the auditor and the bank, the board made a motion to close the Laffoon savings account at River Town Bank, and open a checking account at River Town Bank. Signers will include: Jeanie Gray, Chair; Shawn Pierce, System Director; Dana Gann, Director of Branches, and Donna Elliott, Dover Public Library Branch Manager so that a check in the amount of \$976 can be written to pay for the door purchased and installed for the Dover Public Library.

Motion: Hardin

Second: Payne

Approved: Unan

Motion to approve the Financial Report.

Motion: Sunderland

Second: Hardin

Approved: Unan

V. Unfinished Business

VI. New Business

The Board dispensed with the order of the agenda to introduce Melanie Goad as the new Children's Librarian before her 4:30 story time.

Director Shawn Pierce announced the dates of the 2017 National Library Week April 9th – 15th and said that two presenters will come during the week, but are awaiting final confirmation.

The Director's Report included HB 1151 -- *"An Act to Require that Registered Voters be Notified by Mail of the Dates for Certain Special Elections; to Amend the Law Concerning Special Elections; and for Other Purposes."* Pierce said that HB 1151 will require entities seeking a special election to pay postage to contact eligible voters and would cost the Library System \$30,000 if the decision was made to hold one in the future.

Also, Pierce reported that the County Library audit had come back with Segregation of Duties, but no supplemental findings and was pleased. In regards to the Pope County Library roof, we are waiting for the roofers, so work can start. Friday hours for the Pope County Library will expand on Fridays. Hours will now be 8:30 a.m. until 5:30 p.m.

Pierce went over the upcoming April 6th ArkansasGives online giving day for non-profits from 8 a.m. until 8 p.m. The Library Foundation will be located at the Downtown Russellville Depot at the ArkansasGives Festival and invited everyone to go to the Depot and donate to the Library Foundation. Direct link:

<https://www.arkansasgives.org/organizations/pcls-library-foundation>

Charlotte Goodwin followed up with a comp time report: 60.25 in comp hours with 16.5 scheduled to be taken off and went over line item transfers for the first quarter.

VII. Adjournment

Meeting adjourned at 4:38 p.m.

Motion: Payne

Second: Sunderland

Approved: Unan

Minutes submitted by: Shawn Pierce

Minutes approved by: _____

*The next Regular Board of Trustees' meeting will be 4 p.m., Wednesday, April 26th, 2017
at the Atkins Centennial Library.*